

DECISION No.	MOTION TITLE	MOTION / DECISION OF ELECTORS MEETING	OFFICER RECOMMENDATION	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	COMMENT / FOLLOW UP ACTIONS
SEM2023.04.06	Amended SP34 – North Stoneville Plan	<p>This special meeting of Electors' move that: The Shire of Mundaring Submission to DPLH RE: amended 34 – North Stoneville Plan critically evaluate the following:</p> <ol style="list-style-type: none"><li>1. Limitations of bushfire simulation modelling</li><li>2. Inclusion of non-existent East Link as fundamentally supporting the Structure Plan</li><li>3. Limitations of traffic modelling utilised (North Parkerville not included)</li><li>4. Limitations of the Wastewater Treatment design and disposal</li><li>5. Significant impact/ loss of endangered Black Cockatoo Habitat</li><li>6. Omitted events and inconsistencies in factual information/ data across reports</li><li>7. Destruction of Heritage Sites and implications of Aboriginal Cultural Heritage Bill 2023 (July 1st)</li><li>8. Limitations of the bushfire evacuation plan</li></ol>	<p>That Council notes the decisions made during the Special Electors' Meeting held on 19 April 2023.</p>	<p>SC2.05.23 That Council notes the decisions made during the Special Electors' Meeting held on 19 April 2023.</p>	Statutory Services	Complete	No further action applicable.

DECISION No.	MOTION TITLE	MOTION / DECISION OF ELECTORS MEETING	OFFICER RECOMMENDATION	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	COMMENT / FOLLOW UP ACTIONS
AEM 2023.03.03	<b>Decision 1</b> Creating a community focussed placemaking strategy for the SoM	The Darlington Residents and Ratepayers Association RRA propose that the Shire of Mundaring: 1. Allocate funds for the development of a comprehensive placemaking strategy for the Shire. 2. Adopt a community-focused approach to the design of public spaces, taking into account the unique cultural, historical, and social characteristics of the Perth hills and its residents. 3. For public places, follow a design process that prioritises aesthetic beauty as a goal and, where possible, uses locally sourced materials, labour, craftspeople, and construction techniques.	That the motion be noted, acknowledging the Shire will continue to draw upon place making principles in the delivery of the Mundaring Town Centre Initiative and the Mundaring Multipurpose Community Facility project and will contemplate a discrete place-making strategy as part of the review of LPS4 scheduled for 2025/26.	<b>C7.04.23</b> ...Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided...  <b>C16.05.23</b> ...Notes that the priority for the Shire is completion of the minor review of LPS4 and LPS by December 2023. The prospect of a discrete place-making strategy will be addressed within that Council report.	Statutory Services	In progress	
AEM 2023.03.04	<b>Decision 2</b> Architecture and Urban Design Competition for the proposed Mundaring Cultural Precinct.	The Darlington Residents and Ratepayers Association RRA propose that the Shire of Mundaring: 1. Allocate funds for the organisation of an Architecture and Urban Design Competition for the proposed Mundaring Cultural Precinct 2. Prioritise the celebration and preservation of the rich history, cultural heritage, & character of the Perth Hills. 3. Prioritise a holistic design solution for the Mundaring Cultural Precinct which will enhance and build upon the heritage of the Hills and generate significant community engagement.	That the motion be noted, acknowledging that: • it would be open to Council to consider an Architecture and Urban Design Competition for the proposed Mundaring Cultural Precinct during future stages of the project; • celebrating the character, history and heritage values have been and will continue to be an important consideration for this project; and • Council has recently endorsed an Engagement Plan for Stage 2 of the Mundaring Town Centre Revitalisation Project, which ensures significant community engagement will inform development of a masterplan for the cultural precinct, as well as the proposed multipurpose community facility.	C7.04.23 ...In considering the following decisions made at the Annual Meeting of Electors held on 8 March 2023, endorses the recommended actions in relation to the motions adopted at the meeting: a. Decisions 2, 4, 8, and 11...	Strategic and Community Services	Complete	No further action applicable
AEM 2023.03.05	<b>Decision 3</b> Council consider adopting an Access to Records and Information Policy.	That Council considers adopting an Access to Records and Information Policy. That the Policy developed will ensure: • Elected Members Statutory access to records is quite clear and it will implement the objectives of the Local Government Act to have greater community participation in the decisions and affairs of Local Governments. • greater accountability for Local Government to Elected Members and their communities • that no contracts will be entered into where the supplier attempts to impose Commercial in Confidence clauses that would hinder community access to the terms and conditions of any awarded contract (This may be included in the Procurement Policy) • that all records held by the Council are public records, unless decided otherwise by Council, noting that the CEO can mark a document confidential but that decision must be sent to Council for review. • all the Local Government records and information are accessible by Elected Members unless access is restricted by a Court, Tribunal or Council absolute majority or express written law. • all Local Government Contracts are accessible by Elected Members without fetter as prescribed by the Local Government Act. S5.92(2) • requests for access to records by the Community will only be refused by the CEO if the information requested is not a Public Record by written law or Court or Tribunal order or Council resolution. • that Council requires a monthly summary of requests received and the decision made by the CEO and the reasons for any refusal. • that where the CEO requires an application for a record to make a FOI request then the CEO must first comply with this. <del>Reliance to the public</del>	That the motion be noted and no further action taken, as the proposed policy would duplicate existing legislative requirements for council members and members of the public accessing local government information and, in some cases, would conflict with existing and proposed legislation.	<b>C7.04.23</b> ...Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided...  <b>C16.05.23</b> ...Notes that this decision will be presented to the Governance Committee in the form of a report to the June 2023 Meeting.  <b>C10.07.23</b> That Council, in regards to Decision 3 (AEM 2023.03.05): <i>Decision 3: Council consider adopting an Access to Records and Information Policy</i> notes the AEM decision and determines no further action is to be undertaken, on the basis of proposed legislative reforms to the Local Government Act 1995 and the introduction of privacy and responsible information sharing legislation will have significant implications for the policy proposed by Decision 3.	Corporate Services	Complete	No further action applicable
AEM 2023.03.06	<b>Decision 4</b> Advocate for an Audit of WALGA by the Office of the Auditor General	That the Shire of Mundaring Council supports: 1. Financial and performance audits being carried out annually on WALGA 2. And advocates for WALGA to request the Office of the Auditor General to undertake financial audits of WALGA and any related activities. AND THAT the Shire of Mundaring WALGA zone representatives represent and support the Council position in these matters at any WALGA zone meeting. That the delegates reports back to Council any outcomes or discussion about these matters to the following Council meeting. That, if the Electors Motion is supported by Council, that the Shire of Mundaring CEO conveys in writing the specific contents of the Council resolution to the WALGA State Council and the WALGA CEO as a matter of urgency.	That the motion be noted and no further action taken, as Council has previously considered this matter and because WALGA's audited financial statements are already provided and publically available.	<b>C7.04.23</b> ...In considering the following decisions made at the Annual Meeting of Electors held on 8 March 2023, endorses the recommended actions in relation to the motions adopted at the meeting: a. Decisions 2, 4, 8, and 11...	Corporate Services	Complete	No further action applicable
AEM 2023.03.07	<b>Decision 5</b> Shire of Mundaring remove the LED Sign recently installed at Morgan John Morgan Reserve	That the Shire of Mundaring remove the LED sign recently installed at Morgan John Morgan Reserve.	That the motion be noted, acknowledging any changes to the LED signs, including potential removal and/or relocation, will be informed by the outcomes of the Signage Strategy (currently in development).	<b>C7.04.23</b> ...Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided...  <b>C16.05.23</b> ...Notes that a report on this item will need to await the outcomes of the community feedback incorporated into the signage strategy work due for completion in July 2023, with the Strategy to be presented to the August 2023 Council meeting. Pending this information, implications of removal and potential alternative locations can be examined which would be subject to a subsequent report.	Infrastructure Services	In progress	
AEM 2023.03.08	<b>Decision 6</b> Material and Administrative changes to the Hills Community Nursing Home at 90 Mucciarone Lane, Parkerville	That the proposed change of use at the property at 90 Mucciarone Lane, Parkerville is referred back to the shire's planning process.	That the motion be noted, as the Shire has approved the operation of Residential Building on the site. Where residents allege anti-social behaviour is occurring these events should be referred to WA Police for investigation.	<b>C7.04.23</b> ...Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided...  <b>C16.05.23</b> ... 1. Notes that the Shire has approved the operation of Residential Building on the site. Where residents allege anti-social behaviour is occurring these events should be referred to WA Police for investigation. 2. Notes that a briefing on Council's role in such matters will be provided at the June 2023 Council Forum.	Statutory Services	In progress	

DECISION No.	MOTION TITLE	MOTION / DECISION OF ELECTORS MEETING	OFFICER RECOMMENDATION	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	COMMENT / FOLLOW UP ACTIONS
AEM 2023.03.09	<b>Decision 7</b> Develop directions on policy regarding display cabinets for sporting clubs.	To develop directions on policy regarding display cabinets for the sporting club trophies or for memorabilia. E.g., Elsie Austin where two walls are all windows, the closets take up the third wall and the kitchen window takes up a good portion of the other wall.	That the motion be noted, with clubs encouraged to directly contact the Shire with their requests.	<b>C7.04.23</b> ...Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided...  <b>C16.05.23</b> ...Notes that this decision will be presented to the Governance Committee in the form of a report to the August 2023 Meeting.  <b>C9.07.23</b> That Council, in regards to Decision 7 (AEM 2023.03.09): <i>To develop directions on policy regarding display cabinets for the sporting club trophies or for memorabilia. E.g., Elsie Austin where two walls are all windows, the closets take up the third wall and the kitchen window takes up a good portion of the other wall.</i> notes the AEM Decision and determines that no further action be undertaken in regard to the development of a policy as it does not meet the criteria of the "Policy Development and Review Policy". Clubs are encouraged to contact the Shire with such requests regarding display cabinets.	Strategic and Community Services	Complete	No further action applicable
AEM 2023.03.10	<b>Decision 8</b> Investigate putting public WIFI access in all shire halls and pavilions.	That the Shire of Mundaring investigates putting in free public WIFI access in all Shire Halls and Pavilions in line with the free WIFI access at the Libraries, Arena and the Hub. A password would be given to each group or individual booking a Shire facility to access the free public WIFI.	That Council requests the CEO arrange an audit of existing facilities and their communications, and list this request alongside other community requests in the 2024/25 Integrated Planning and Reporting process; and, if prioritised by Council at that point, prepare a business case for further consideration.	<b>C7.04.23</b> ...In considering the following decisions made at the Annual Meeting of Electors held on 8 March 2023, endorses the recommended actions in relation to the motions adopted at the meeting: <i>a. Decisions 2, 4, 8, and 11...</i>	Corporate Services	Complete	No further action applicable
	<b>Decision 9</b> Improve resident's lifestyle by reducing man-made noise, in particular, machinery audible alarms.	MRRPA asks that the Shire create an 'instrument' (policy/plan/regulation/law) to arrange that all reversing alarms fitted to vehicles and machinery operating on Shire business and shire approved operations (i.e. building, construction, earthworks, roadworks, businesses in the Mundaring Industrial Precinct for example, and so on) whether by Shire owned vehicles, or privately owned, and whether operating on public or private land, be of the "broadband reversing alarm" type, with a period of three years from the 'start date' of the 'instrument'. All contracts, activities, tenders, etc. not yet entered into, must have this 'broadband' alarm requirement specified as a necessary condition of acceptance and engagement to do work in the Shire as of immediately or at the next work opportunity.	That the motion be noted and no further action taken, as the Shire has previously trialled the broadband reversing alarm.	<b>C7.04.23</b> ...Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided...  <b>C16.05.23</b> Notes that a briefing will be presented to the November 2023 Council forum outlining options and cost implications to trial or undertake changes to reversing alarms on Shire plant.	Infrastructure Services	In progress	
AEM 2023.03.12	<b>Decision 10</b> Community and Wellbeing Informing Strategy	To request that the Community and Wellbeing Informing Strategy be revisited and adjusted.	That the motion be noted, acknowledging that the formal review of the Community Health and Wellbeing Informing Strategy is already scheduled to occur in 2024/25, which is aligned with the State Government's phase 5 of the Public Health Plan process.	<b>C7.04.23</b> ...Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided...  <b>C16.05.23</b> ...Notes that this matter is being considered separately at the May 2023 Ordinary Council Meeting.  <b>C18.05.23</b> That Council: 1. Notes the actions and progress to date on its Community Health and Wellbeing Informing Strategy 2020 – 2025 (Attachment 1); 2. In response to Decision 10 of the Annual Electors' Meeting held on 8 March 2023 which was as follows: Decision 10 - AEM 2023.03.12 To request that the Community and Wellbeing Informing Strategy be revisited and adjusted. requests the Chief Executive Officer review the scope of the Community Health and Wellbeing Informing Strategy 2020 – 2025 as part of the <i>major review scheduled for 2024-25</i>	Statutory Services	In progress	
AEM 2023.03.13	<b>Decision 11</b> Digitisation in the Shire of Mundaring	If the Shire could make a commitment to of course continue working on digital improvements but also keep the option for people to continue to receive letters in the mail, notifications in the mail so that everybody can have equal access to the things that are going on within the shire.	That the motion be noted and no further action taken, as the Shire is already offering alternative methods of communications in addition to digital or online options.	<b>C7.04.23</b> ...In considering the following decisions made at the Annual Meeting of Electors held on 8 March 2023, endorses the recommended actions in relation to the motions adopted at the meeting: <i>a. Decisions 2, 4, 8, and 11...</i>	Corporate Services	Complete	No further action applicable
AEM 2023.03.14	<b>Decision 12</b> Digital Signage in our Community Parks	That the Shire respectfully consider moving the LED sign currently in place in Sculpture Park to a more appropriate and less disruptive location within the shire.	That the motion be noted, acknowledging any changes to the LED signs, including potential removal and/or relocation, will be informed by the outcomes of the Signage Strategy (currently in development).	<b>C7.04.23</b> ...Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided...  <b>C16.05.23</b> Notes that a report on this item will need to await the outcomes of the community feedback incorporated into the signage strategy work due for completion in July 2023, with the Strategy to be presented to the August 2023 Council meeting. Pending this information, implications of removal and potential alternative locations can be examined which would be subject to a subsequent report.	Infrastructure Services	In progress	
AEM 2023.03.15	<b>Decision 13</b> Access and Inclusion Strategy potential	That the Council respectfully consider adding a statement within the current access and inclusion strategy that is a vaccination inclusion policy, whereby regardless of someone's vaccination status they will still be welcomed and included in all Shire activities and premises.	That the motion be noted and no further action be undertaken, because the Shire does not restrict access to Shire activities and premises based on vaccination status, unless required by law to do so, and as Council has recently adopted the Access and Inclusion Informing Strategy 2022/2026 which aims to ensure that all people, regardless of their age, gender, culture or ability, can access information, services and facilities provided by Shire of Mundaring.	<b>C7.04.23</b> ...Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided...  <b>C16.05.23</b> Notes that this decision will be presented in the form of a report to the next Inclusion and Disability Access Advisory Group in 2023.  <b>C9.10.23</b> That Council resolves that this AEM decision 13 be noted and that no further action be undertaken, as the Shire already welcomes and includes people in all Shire activities and premises regardless of their vaccination status <i>unless required by law to do so</i>	Strategic and Community Services	Complete	
AEM 2023.03.16	<b>Decision 14</b> LED Signage	That Council commissions an independent, arms length review of the process that resulted in LED signs being installed in Pioneer Park, Sculpture Park and Morgan John Morgan reserve. That such a forensic review does not involve any member of Administration so as to avoid any perceived conflicts of interest. That the review will be carried out by a reputable independent consultant qualified in Governance matters.	That the motion be noted and no further action taken, as the process to determine how locations were selected for the LED signs was appropriate.	<b>C7.04.23</b> ...Receives a report from the CEO at the May 2023 Ordinary meeting of Council advising when further advice in regards to AEM Decisions 1, 3, 5, 6, 7, 9, 10, 12, 13, and 14 can be provided...	Strategic and Community Services and Infrastructure Services	Complete	

2022 ANNUAL ELECTORS MEETING DECISIONS AND ACTIONS REGISTER  
Meeting held Wednesday 9 March 2022

DECISION No.	MOTION TITLE	MOTION / DECISION OF ELECTORS MEETING	OFFICER RECOMMENDATION	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	COMMENT / FOLLOW UP ACTIONS
AEM 2022.03.03	<b>Decision 1</b> Climate Change	That the Shire of Mundaring <ul style="list-style-type: none"><li>• Make climate change risk a standing item for the Audit and Risk committee and for this risk to be included in advice to the shire.</li><li>• Better inform ratepayers as to ratepayers know what is being done to respond to Climate Change.</li><li>• Include a formal section addressing Climate Change part of the Annual Report and all other reports where climate-related actions are included.</li><li>• Ensure all planning and development activity formally and adequately addresses the accelerating risks from climate change.</li><li>• Climate Change support strategies for communities and individuals a major part of the Shire's community education program</li></ul>	It is recommended that Council note this decision from the 2022 AEM and that it be referred through the Risk Management Committee and Audit & Risk Committee for further consideration; and that climate change initiatives be included in the 2021/22 Annual Report.	Group H: That Decision 1 from the 2022 Annual Electors' meeting be noted by Council that it be referred through the Risk Management Committee and Audit & Risk Committee for further consideration; and that climate change initiatives be included in the 2021/22 Annual Report.	Corporate Services	Complete	2021/22 Annual report includes section for Climate Change Initiatives.
AEM 2022.03.04	<b>Decision 2</b> Measure of Improvement in Communications Perceptions of Transparency	That Council uses a measure of improvement in the community's perceptions of its transparency and improvement in that result, as a Key Performance Indicator for the CEO.	It is recommended that Council note this decision from the 2022 AEM and that the development of Key Result Areas (KRA's) and Key Performance Indicators (KPI's) for the CEO is scheduled to commence in July 2022.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Corporate Services	Complete	13.1.2 Review of CEO Conditions of Employment - 13 September 2022 OCM
AEM 2022.03.05	<b>Decision 3</b> Building of a Rotunda/bandstand in Mt. Helena Pioneer Park	That Council provides an in principle support to the building of a rotunda/bandstand in Mt. Helena in Pioneer Park subject to:- <ul style="list-style-type: none"><li>• Construction funding being supplied by others</li><li>• A design endorsed by the by the community and the Shire after in principal support.</li></ul>	It is recommended that Council note this decision from the 2022 AEM as this request has already been referred to the Integrated Planning and Reporting process to be considered in conjunction with other community group capital work requests.	Group C: That Decisions 3, 6, 24 and 30 from the 2022 Annual Electors' meeting be noted by Council and these items will be referred to the Integrated Planning and Reporting process to be considered and prioritised alongside other community requests and further, these items will be included in the officer report for the 2022/23 budget and their financial outcomes will be made clear.	Infrastructure Services	Complete	This project is included in the ten year capital program, refer special Council meeting 27 July 2022. Considered as part of the development of the 2022/23 Corporate Business Plan. Mt Helena Rotunda - currently listed for further investigation and inclusion in year 2 of capital programs (2023/24)
AEM 2022.03.06	<b>Decision 4</b> Classify Freehold Shire owned land at Lot 100 Hardey Road, Glen Forrest	That Council resolve to formally classify the freehold Shire owned land at Lot 100 Hardey Road, Glen Forrest as being for social and community purposes and not for economic or investment purposes.	It is recommended that Council note this decision from the 2022 AEM as Lot 100 Hardy Road Glen Forrest is already classified as social, namely that it is for social, community and civic purposes (including open space).	That Council: 1. Notes the Annual Electors' Motion 2022.03.07, Item 10.1 Decision 4 (Classify Freehold Shire owned land at Lot 100 Hardy road, Glen Forrest); 2. Notes Council 2007 decision C10.09.07 and the intent for the lot to be used for community and social purposes; 3. Notes the existing usage of the eastern end of this lot by the Glen Forrest Community Garden; 4. Considers rezoning Lot 100 Hardy Road to Public Open Space or Recreational or equally appropriate zoning during the next Local Planning Scheme review and that a detailed report on this proposed rezoning will be presented at that time; and 5. Considers removing Lot 100 Hardy Road from the Shire Property Investment Strategy portfolio when the strategy is reviewed in 2022/23.	Strategic and Community Services	In progress	1. No further action applicable 2. No further action applicable 3. No further action applicable 4. LPS review due to commence 2026/27 5. Property Investment Strategy Review to be adopted June 2024.
AEM 2022.03.07	<b>Decision 5</b> Biodiversity Protecting Natural Environment, Waterways and Resources	That Council reassesses its budget priorities to align with the top priority of the Strategic Community Plan by redirecting greater spending towards biodiversity, protecting our natural environment and waterways and considers resourcing: <ul style="list-style-type: none"><li>• a full time Environmental Bush Care education officer</li><li>• a 'post-fire recovery bush-care crew' that specifically attends to burnt areas (bushland and verges) to destroy pockets of weed regrowth</li><li>• weeding on roads adjoining reserves and starting from the reserves.</li></ul>	It is recommended that Council note this decision from the 2022 AEM as the Local Biodiversity Strategy, due for completion in July 2022, will address biodiversity priorities and resourcing requirements.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Statutory Services	Complete	Biodiversity Strategy adopted by Council April 2023.  C8.04.23 - 11 April 2023 Ordinary Council Meeting That Council endorses the draft Local Biodiversity Strategy, as shown in Attachment 1, with the following amendment: - The vision statement to read as follows: "Biodiversity and natural areas are protected, connected and cared for through informed community stewardship and Shire leadership, <u>empowering a strong culture of conservation.</u> "
AEM 2022.03.08	<b>Decision 6</b> Mt. Helena Swimming Club Business Plan	That Council receives the Mt. Helena swimming club business plan.	It is recommended that Council note this decision from the 2022 AEM and the business case be referred to the Integrated Planning and Reporting process to be considered in conjunction with other community business cases.	Group C: That Decisions 3, 6, 24 and 30 from the 2022 Annual Electors' meeting be noted by Council and these items will be referred to the Integrated Planning and Reporting process to be considered and prioritised alongside other community requests and further, these items will be included in the officer report for the 2022/23 budget and their financial outcomes will be made clear.	Strategic and Community Services	Complete	Considered as part of the development of the 2022/23 Corporate Business Plan. Club's Request for 12 month operation of pool including heating and lighting (\$110,000 per annum plus \$250,000 capital) not funded and to be considered in future Corporate Business Planning cycle (2023/24). Note- \$15,000 listed for lighting plan design to occur in 2022/23.
AEM 2022.03.09	<b>Decision 7</b> Recognition of Save Perth Hills as Volunteer Community Group	Save Perth Hills Incorporated (SPH) seeks to have the Mundaring Shire formalise its recognition of Save Perth Hills (Inc.) as a Volunteer Community Group (Special Interest).	It is recommended that Council note this decision from the 2022 AEM and notes that the Shire does not have a process to formally recognise community groups as particular groups; and that as a community group, Save Perth Hills is already able to access Shire initiatives within the applicable guidelines and conditions.	Group A: That Decisions 7, 14, 26, 27, 28 and 40 from the 2022 Annual Electors' meeting be noted by Council and further that these issues are already being addressed or agreed to being addressed as per Officer Comment in this report.	Strategic and Community Services	Complete	No further action applicable
AEM 2022.03.10	<b>Decision 8</b> Review of Shire's Local Planning Scheme LPS4 2022-23	1. That Council consider in the minor review of the Shire's Local Planning Scheme LPS4 scheduled for 2022-23 to include:- a. Banning all cul-de-sacs in any subdivision development in high bushfire prone areas – tis follows the land mark decision by the SoM, DPLH and the WAPC (Dec 2021) to remove 3 cul-de-sacs from Structure plan SP79 in Parkerville. Cul-de-sacs were deemed too dangerous to include in the SP79 subdivision design in this extreme bushfire prone area. 2. Not to allow any development within 100m of any water courses in the Shire and that this is factored into the forth coming SoM 'watercourse hierarchy and protection strategy'. It should be noted that the SoM council voted against the SP79 in March 2021, for two key reasons:- a. The inclusion of cul-de-sacs in the development design; and b the residential encroachment within 100m of Clutterbuck creek.	It is recommended that Council note this decision from the 2022 AEM and the Shire's limited ability to alter State requirements; and the upcoming development of LPS 5 and Water Hierarchy Strategy will explore these matters further.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Statutory Services	Complete	Component associated with watercourse setbacks is under review as part of the Water Hierarchy Strategy adopted by Council April 2023.
AEM 2022.03.11	<b>Decision 9</b> Independent Review of WALGA for Green Energy	That the contract awarded via WALGA for Green Energy be subjected to an independent legal opinion and an independent forensic audit to ascertain that this long term contract was in the best interests of Council, managed appropriately and that the contract entered into by the Administration is valid and binding on the Shire.	It is recommended that Council note this decision from the 2022 AEM and that the contract awarded was undertaken in accordance with the Shire Procurement Policy and under an exemption of the Local Government (Functions and General) Regulations 1996 regulation 11(2e) and is therefore a legally valid and binding contract.	That the Synergy Electricity sales agreement between the Synergy and the Shire of Mundaring (negotiated through WALGA) be referred to the Audit and Risk Committee to determine if the evaluation of the contract value was appropriate and the delegation of authority was exercised correctly.	Infrastructure Services	Complete	ARC4.06.22 12 July 2022 Ordinary Council Meeting That Council: 1. Notes the Synergy Electricity sales agreement between Synergy and the Shire of Mundaring estimated contract value and the delegation of authority was exercised correctly; 2. Gives further consideration and clarity in a future revision of the Purchasing Policy in regards to the use of the tender exempt procurements for goods or services supplied or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government; and 3. Reviews the estimated contract value for the first year of the contract (April 2022-April 2023) against the actual bill at the June 2023 Council meeting.  C16.23.23 - 13 June 2023 Ordinary Council Meeting That Council notes the actual year 1 cost of \$186,394 of the Synergy sales agreement is less than the 2021/22 budget allocation and 2021/22 actual costs and that an ongoing program of planned energy reduction works will achieve further cost savings.
AEM 2022.03.12	<b>Decision 10</b> WALGA Preferred Supplier Program Independent Audit by Auditor General	Council will no longer permit the use of the WALGA Preferred Supplier Program until such time as it has been independently audited by the Auditor General and proven to provide best value to the Councils who use it.	It is recommended that Council note this decision from the 2022 AEM and that no further action be undertaken due to the value for money received from the program.	That Decision 10 from the 2022 Annual Electors' meeting be noted by Council and that no further action be undertaken due to the value for money received from the program.	Corporate Services	Complete	No further action applicable



**2022 ANNUAL ELECTORS MEETING DECISIONS AND ACTIONS REGISTER**  
Meeting held Wednesday 9 March 2022

DECISION No.	MOTION TITLE	MOTION / DECISION OF ELECTORS MEETING	OFFICER RECOMMENDATION	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	COMMENT / FOLLOW UP ACTIONS
AEM 2022.03.13	<b>Decision 11</b> Lobby State Government and WALGA to request an Audit of WALGA	Council will lobby the State Government and WALGA to request an Audit of WALGA by the Office of the Auditor General in the near future. That such an Audit be conducted prior to any re-organisation that may be contemplated following suggested changes to the Act.	It is recommended that Council note this decision from the 2022 AEM and that no further action be undertaken as WALGA's audited financial statements are already provided and publically available.	<b>LOST</b> That the WALGA representatives raise the following motion at the WALGA East Metropolitan Zone meeting on 23 June 2022: "That WALGA request that a financial audit by the Office of the Auditor General be undertaken of a similar scale and scope as to that which the local governments are required".	Corporate Services		N/A
AEM 2022.03.14	<b>Decision 12</b> No Acceptance of any direct/indirect gifts or benefits from WALGA	No Councillor or Employee will accept any direct / indirect gift or other personal benefit from WALGA.	It is recommended that this decision from the 2022 AEM be considered by Council when reviewing the Code of Conduct.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Corporate Services	Complete	C5.12.22 13 December 2022 Ordinary Council Meeting That Council: 1. by absolute majority and in accordance with section 5.104 of the Local Government Act 1995, adopts the updated Code of Conduct for Council Members, Committee Members and Candidates as attached (Attachment 1); and 2. in regards to Decision 12 from the Annual Electors Meeting held 9 March 2022, takes no further action in response to the decision that 'No Councillor or Employee will accept any direct / indirect gift or other personal benefit from WALGA' (AEM 2022.03.14) as the acceptance of gifts by council members in accordance with the Local Government (Administration) Regulations 1996 provides sufficient direction for council members and employees to be able to accept direct and indirect gifts or other personal benefits from WALGA.
AEM 2022.03.15	<b>Decision 13</b> Report Delivery Costs of Community Services to Council	That Councillors task the CEO to report delivery costs of community services to Council in such a manner that distinguishes direct costs from indirect costs. That is, to report the split of indirect costs such as office, administrative & overheads from direct costs, being the actual operational costs specifically incurred to complete services.	It is recommended that Council notes this decision from the 2022 AEM and that a new Chart of Accounts project is currently underway that will enable this level of reporting to occur.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Corporate Services	Complete	Chart of accounts project due to commenced in September 2022 and concluded in June 2023. Reporting available in 2023/24
AEM 2022.03.16	<b>Decision 14</b> Include Summary and Trends when Presenting Financial Report	That when presenting the Financial Report that the Administration includes the summaries and trends in the format required for the Departments MyCouncil (Website. <a href="https://www.MyCouncil.wa.gov.au">https://www.MyCouncil.wa.gov.au</a> )	It is recommended that Council notes this decision from the 2022 AEM and that summaries and trends reporting in the format of the MyCouncil Website commence with the production of the 2021/22 Annual Report.	Group A: That Decisions 7, 14, 26, 27, 28 and 40 from the 2022 Annual Electors' meeting be noted by Council and further that these issues are already being addressed or agreed to being addressed as per Officer Comment in this report.	Corporate Services	Complete	The financial and asset ratios previously used to calculate the FHI for the MyCouncil website are currently under review by the Department. The ratios did not form part of the Annual Financial reporting requirements for the 2021/22 financial year. Once the Department has made a determination on the revised ratios to be used going forward the trend analysis for the revised ratios will be encompassed within the Annual Report.
AEM 2022.03.17	<b>Decision 15</b> Replacement of 1.4R Fire Appliances	<ul style="list-style-type: none"><li>• That once the new replacement 3.4U / 4.4R Appliances are commissioned into service, then the original Parkerville &amp; Mt Helena 3.4U Tankers (each with 3,000 litres capacity and fitted with Water Deluge Spray Protection for Fire Crew Safety) and the Chidlow &amp; Wooroloo 4.4U Tankers (each with 4,000 litres capacity and fitted with Water Deluge Spray Protection for Fire Crew Safety) are retained and re-allocated accordingly within the Shire of Mundaring Fire Fleet and each of the existing 1.4R Appliances are surrendered in lieu of those original 3.4U and 4.4R Tankers and;</li><li>• That the original 3.4U and 4.4R Tankers be later surrendered, once the planned new 1.4R (Upgraded Capacity) replacement appliances can be supplied to the Shire of Mundaring Bushfire Brigades under the Local Government Grants Scheme."</li></ul>	It is recommended that Council note this decision from the 2022 AEM and the replacement program in place and end of service life or superseded specifications of the appliances.	That Decision 15 from the 2022 Annual Electors' meeting be noted by Council and the replacement program in place and end of service life or superseded specifications of the appliances.	Statutory Services	Complete	No further action applicable
AEM 2022.03.18	<b>Decision 16</b> SoM Strategic Environment Explanatory Signage	<ul style="list-style-type: none"><li>• That Council implements a Strategic Environmental program to install roadside explanatory signage for Wildlife Crossings throughout the Shire.</li><li>• That Council takes prompt action specifically to ensure that Duck Crossing Road Warning Signs be erected / re-erected along Seaborne Street – Northbound, prior to Dartnall Road and Southbound, prior to Parker Road and that signage should also be erected on Stoneville Rd North and Southbound and Riley Rd East/West bound of the roundabout to educate the public and better protect our wildlife from un-necessary Road Kill and;</li><li>• That some kerbing areas also be modified to allow turtles to climb kerbing to avoid death in open storm drains or open road impact.</li></ul>	It is recommended that Council note this decision from the 2022 AEM and these requests be considered as part of the annual Green Spot signage program and the Local Biodiversity Strategy, due for completion in July 2022.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Statutory Services	Complete	Matter has been investigated and no further action required. Duck Crossing signage issued by Main Roads. Changes made to fencing and kerbing at the intersection of Riley and Stoneville Rd for turtles.
AEM 2022.03.19	<b>Decision 17</b> Access/Provision of Toilets at Stoneville Community Garden, Norris Park	That the Council allows the use of a Portable Toilet Facility by the users of the Stoneville Community Garden Project until such time that a purpose-built Public Toilet Facility can be made available to any member of the public using the Norris Park community area.	It is recommended that Council note this decision from the 2022 AEM with the Stoneville Community Garden Project encouraged to discuss their proposal with Shire staff and obtain any necessary approvals, noting the expectation that the costs for any portable facility would be funded by the Group, with the group able to apply for funding through the Shire's Matching Grant Program.	Group H: That Decision 17 from the 2022 Annual Electors' meeting be noted by Council with the Stoneville Community Garden Project encouraged to discuss their proposal with Shire staff and obtain any necessary approvals, noting the expectation that the costs for any portable facility would be funded by the Group, with the group able to apply for funding through the Shire's Matching Grant Program.	Statutory Services	Complete	No further action required at this time
AEM 2022.03.20	<b>Decision 18</b> Community Consultation on Proposed Shire Infrastructure Projects	That in future, the Shire Officers communicate, consult and request feedback from the Community via email to R&R groups, Facebook or Advertisements with respect to any proposed Infrastructure projects prior to the commencement of any works.	It is recommended that Council note this decision from the 2022 AEM and that the new Community Engagement Policy CD-04 guides the community engagement for projects including future infrastructure projects.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Infrastructure Services	Complete	Community Engagement Policy adopted March 2022
AEM 2022.03.21	<b>Decision 19</b> Education campaign and signage for cyclists when riding on paths or trails	That the Shire undertake an education campaign, including signage to remind cyclists of their obligations when riding on paths or trails. a. Road Traffic Code Section 216 – give way to pedestrians b. <a href="https://www.railwayreserves.com.au/Documents/Railway%20Reserves%20Heritage%20Trail%20brochure.pdf">https://www.railwayreserves.com.au/Documents/Railway%20Reserves%20Heritage%20Trail%20brochure.pdf</a>	It is recommended that Council note that this motion from the 2022 AEM is currently in the process of implementation by the Shire.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Infrastructure Services	Complete	Currently in the process of implementation by the Shire officers with supporting funding allocated in the ten year capital programs
AEM 2022.03.22	<b>Decision 20</b> Plan to maintain the Railway Reserve Heritage Trail	That the Shire produce a plan to maintain the Railway Reserve Heritage Trail, by refurbishing 15-20% of it each year, and seek State Government funding to implement the plan.	It is recommended that Council note this decision from the 2022 AEM and that maintenance of the trail is an ongoing activity.	That Decision 20 from the 2022 Annual Electors' meeting be noted by Council and that maintenance of the trail is an ongoing activity.	Infrastructure Services	Complete	No further action applicable
AEM 2022.03.23	<b>Decision 21</b> SoM to Undertake Weed Eradication Program	That the Shire undertake a weed-eradication program, involving the whole community to assist, not just Friends groups. a. Use Echo page to identify a "weed of the month" and how to properly eradicate it. b. Encourage occupiers to "adopt their verge".	It is recommended that Council note this decision from the 2022 AEM and the current actions undertaken in regards to promoting weed eradication and consider the motion in the context of the Shire's Local Biodiversity Strategy, due for completion in July 2022, which will address biodiversity priorities and resourcing requirements.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Infrastructure Services	Complete	Weed control programs will be contemplated in the Biodiversity Strategy adopted by Council April 2023.
AEM 2022.03.24	<b>Decision 22</b> Insurance Scheme to Allow Coverage of Contents for Not-for-Profit Groups	That the Shire negotiate with the providers of the Local Government Insurance Scheme to allow coverage of contents, fire and theft and public liability for not-for-profit community groups.	It is recommended that Council note this decision from the 2022 AEM and that exploration of insurance for community groups is already in progress.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Corporate Services	Complete	Item presented to February 2023 Council Meeting
AEM 2022.03.25	<b>Decision 23</b> Maintain Road Verges to the Extent to Allow Full Use of Carriageway	That the Shire maintain road verges to the extent necessary to allow full use of the carriageway. a. No vegetation intruding over carriageway for a height of 3m. b. Line-of-sight clearances maintained. c. Inspection at least annually or when reported by members of the community.	It is recommended that Council note this decision from the 2022 AEM and that maintenance requests are considered on a case by case basis.	Group H: That Decision 23 from the 2022 Annual Electors' meeting be noted by Council and that maintenance requests are considered on a case by case basis.	Infrastructure Services	Complete	No further action applicable
AEM 2022.03.26	Stop Parking on Paths or Verges	<b>LOST</b> That the Shire work with WA Police to educate and, if necessary, fine drivers who stop or park on paths or verges (Road Traffic Code Section 165 & 253).	N/A	N/A	N/A		N/A

**2022 ANNUAL ELECTORS MEETING DECISIONS AND ACTIONS REGISTER**  
Meeting held Wednesday 9 March 2022

DECISION No.	MOTION TITLE	MOTION / DECISION OF ELECTORS MEETING	OFFICER RECOMMENDATION	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	COMMENT / FOLLOW UP ACTIONS
AEM 2022.03.27	<b>Decision 24</b> Provide Suitably Fenced Dog Exercise Areas	No-lead dog exercise areas are suitably fenced, to protect users of adjacent areas.	It is recommended that Council note this decision of the 2022 AEM and that it be referred to the Integrated Planning and Reporting process to be considered and prioritised alongside other community requests.	Group C: That Decisions 3, 6, 24 and 30 from the 2022 Annual Electors' meeting be noted by Council and these items will be referred to the Integrated Planning and Reporting process to be considered and prioritised alongside other community requests and further, these items will be included in the officer report for the 2022/23 budget and their financial outcomes will be made clear.	Statutory Services	Complete	All items considered as part of the development of the 2022/23 Corporate Business Plan. Dog fence areas (\$525,000/ \$125,000 per annum plus \$25,000 pa maintenance)- not funded and to be considered in future Corporate Business Planning cycle (2023/24).
AEM 2022.03.28	<b>Decision 25</b> Lease of Elsie Austin Facilities to Mt. Helena Sports and Rec Assoc	Motion to have the shire lease the Elsie Austin facilities to the Mount Helena Sports and Recreation Association at a pepper corn lease.	It is recommended that Council note this decision from the 2022 AEM and that contact be made with the Mount Helena Sports and Recreation Association to ascertain the reason and possible benefits to this proposal; and should the Group wish to proceed, an Officers Report in response to this decision be presented to a future Council Meeting for consideration.	Group B: That Decisions 2, 5, 8, 12, 13, 16, 18, 19, 21, 22 and 25 from the 2022 Annual Electors' meeting be noted by Council and further that these decisions are currently being investigated by the Shire or referred to the relevant committee.	Strategic and Community Services	Complete	Group have been contacted and will advise if they wish to pursue this.
AEM 2022.03.29	<b>Decision 26</b> Engage Youth to decorate Skate Parks with Art	Motion to have the shire allow community groups to engage youth to be able to decorate with art, the skate parks.	It is recommended that Council note this decision from the 2022 AEM and that community groups, under guidance, are already able to seek approval to decorate skate parks.	Group A: That Decisions 7, 14, 26, 27, 28 and 40 from the 2022 Annual Electors' meeting be noted by Council and further that these issues are already being addressed or agreed to being addressed as per Officer Comment in this report.	Infrastructure Services	Complete	No further action applicable
AEM 2022.03.30	<b>Decision 27</b> Apply Anti-graffiti coating at Skate Parks following Art Applications	Motion to have the shire apply anti-graffiti coating on the skate parks, preferably after the community has applied art to them.	It is recommended that Council note this decision from the 2022 AEM as anti-graffiti coating is already applied to new skate park builds.	Group A: That Decisions 7, 14, 26, 27, 28 and 40 from the 2022 Annual Electors' meeting be noted by Council and further that these issues are already being addressed or agreed to being addressed as per Officer Comment in this report.	Infrastructure Services	Complete	No further action applicable
AEM 2022.03.31	<b>Decision 28</b> Fixing Elsie Austin Oval and inform Mt. Helena Sport & Rec Assoc.	Motion to have the shire proceed on fixing the Elsie Austin Oval according to plans and keep the Mount Helena Sports and Rec Association in the loop about the project	It is recommended that Council note this decision from the 2022 AEM and that these works are currently in progress and sporting groups have been kept informed.	Group A: That Decisions 7, 14, 26, 27, 28 and 40 from the 2022 Annual Electors' meeting be noted by Council and further that these issues are already being addressed or agreed to being addressed as per Officer Comment in this report.	Infrastructure Services	Complete	No further action applicable
AEM 2022.03.32	<b>Decision 29</b> Write to WA McGowan Government to drop COVID Vaccine Mandates	1. The SOM write to the WA McGowan Government asking to drop all COVID Vaccine mandates on the WA residents. 2. The SOM adopts a policy to actively promote an inclusive community and wherever possible, events and activities are designed and planned to include all members of the community regardless of vaccination status.	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.	That Council writes to the WA McGowan Government asking for the removal of all COVID vaccine mandates for West Australians. That Council supports a position to actively promote an inclusive community and wherever possible, events and activities are designed and planned to include all members of the community regardless of vaccination status, and that Council requests a draft policy be directed to the Audit and Risk Committee for further consideration.	Corporate Services	Complete	Letter sent to WA Government 12 July 2022 Ordinary Council Meeting That in regards to the request to consider a draft policy for Vaccination Inclusion, that Council take no further action, noting Council already promotes an inclusive community with regards to events and activities within the Shire. (ARC3.06.22)
AEM 2022.03.33	<b>Decision 30</b> Dire Housing Crisis	That the Shire of Mundaring Act toward resolving as far as possible within the Shire, the current family rental housing crisis also known as a Domestic Internal Refugee Emergency (DIRE), that is currently rife across Perth and beyond, to include; 1. making a public statement of this intention to act 2. inviting all sectors of the local and wider community to contribute relevant assessment, discussion, proposals and services, 1. including housing support organisations 2. local churches and other organisations that are involved in community care 3. local landowners who want to be involved in resolving this emergency and 4. all other individuals and organisations who might contribute in any aspect of resolving the crisis. 3. ensuring a listen-and-help interface is set up between the community and the council. 4. reviewing Shire resources for relevant use, including camping options, land for interim housing set up, and space for use to relevant to this crisis. 5. reviewing the state and shire legalities, regulations, policies and actions that impact on this crisis, historically and to date. 6. liaising with other Councils also caught in this crisis, and 7. designing and implementing whatever measures are feasible for resolving the crisis for the present and the future, 1. including a Home Host Risk Assessment Strategy Plan template.	It is recommended that Council note this decision of the 2022 AEM and that it be referred to the Integrated Planning and Reporting process to be considered and prioritised alongside other community requests.	Group C: That Decisions 3, 6, 24 and 30 from the 2022 Annual Electors' meeting be noted by Council and these items will be referred to the Integrated Planning and Reporting process to be considered and prioritised alongside other community requests and further, these items will be included in the officer report for the 2022/23 budget and their financial outcomes will be made clear.	Strategic and Community Services	Complete	All items considered as part of the development of the 2022/23 Corporate Business Plan. Dire Housing Crisis not funded. Council remains open to approaches from service providers.
AEM 2022.03.34	<b>Decision 31</b> Home Hosting Risk Assessment Strategy Plan	That the Shire of Mundaring review current planning and land use regulations and their rationale, • toward creating eco-scientific policy and regulations for non-commercial Home Hosting including a * Home Host Risk Assessment Strategy Plan for Home Hosting; * that is user friendly for non-commercial landowners both private and by community care organisations; and * adaptable for times both with and without crisis, * such as found during fire disasters; and * the current DIRE family housing crisis.	It is recommended that Council note this decision from the 2022 AEM and that the Shire's Local Planning Scheme allows for ancillary dwellings to be rented out across all lots; and a home hosting strategy is not a matter that can be addressed in the Scheme.	Group H: That Decision 31 from the 2022 Annual Electors' meeting be noted by Council and that the Shire's Local Planning Scheme allows for ancillary dwellings to be rented out across all lots; and a home hosting strategy is not a matter that can be addressed in the Scheme.	Statutory Services	Complete	No further action
AEM 2022.03.35	<b>Decision 32</b> SoM Stance as a Vax Pro-Choice Council	That the Council of the Shire of Mundaring consider declaring the Shire of Mundaring a "Vax Pro Choice Council" (VPCC) which is defined as consisting of a Council with a majority of Councillors; 1. who declare themselves willing to act where legal and feasible, upon the belief, that all individuals should have the basic human right to choose their vaccination status without coercion, discrimination or threat of deprivation; and 2. who are willing to engage extensively with the community regarding the problems and solutions for ensuring freedom from Vaccination Status Discrimination (VSD).	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.	<b>LOST</b> That Council declares the Shire of Mundaring a "Vax Pro Choice Council" as all individuals should have the basic human right to choose their vaccination status without coercion, discrimination or threat of deprivation.	Corporate Services		N/A
AEM 2022.03.36	<b>Decision 33</b> Review of Impacts of Vaccinations Mandates on SoM	That the Shire of Mundaring researches and reviews the impacts of mandatory vaccinations; 1. on the functions and affairs of Local Government; and 2. on the lives, resources, opportunities and rights of the electors, ratepayers, residents, businesses, workers, volunteers, visitors, educators and other users of the Shire of Mundaring.	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.	That Decisions 33 and 35 from the 2022 Annual Electors' meeting be noted by Council and that a report be prepared for Council to outline the scope and resource implications.	Corporate Services	Complete	12 July 2022 Ordinary Council Meeting That Council, in response to Decisions 33 and 35 of the Annual Electors' Meeting held on 9 March 2022 which were as follows: determines no further action be undertaken, due to the staff resourcing and significant financial implications that would arise if these matters were to be progressed, noting that businesses will be consulted through the Economic Tourism and Development Strategy and that every Shire resident has the opportunity to express their aspirations through the Community Strategic Plan.
AEM 2022.03.37	<b>Decision 34</b> COVID-19 Vaccinations Pro-Choice Advocacy Statement	That the Shire of Mundaring consider adopting an advocacy position statement called a "COVID-19 Vaccination Pro-Choice Advocacy Statement" as produced by Pro Choice Councils Mundaring Group, which is the local branch of Pro Choice WA.	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.	<b>LOST</b> That Council considers adopting a "COVID-19 Vaccination Pro-Choice Policy" and that this be referred on to the Audit & Risk Committee for further consideration and development.	Corporate Services		N/A
AEM 2022.03.38	<b>Decision 35</b> Review and Letter re. COVID Mandate Impacts on SoM Local Business Community	That the Shire of Mundaring 1) reviews the impacts of COVID Mandates on the business community within the Shire, 2) reviews the legalities of the COVID Mandates concerning businesses and work place contracts, and 3) writes a letter to higher government re the COVID Mandate negative impacts on the local business community, local economy and function of local government.	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.	That Decisions 33 and 35 from the 2022 Annual Electors' meeting be noted by Council and that a report be prepared for Council to outline the scope and resource implications.	Corporate Services	Complete	

2022 ANNUAL ELECTORS MEETING DECISIONS AND ACTIONS REGISTER  
Meeting held Wednesday 9 March 2022

DECISION No.	MOTION TITLE	MOTION / DECISION OF ELECTORS MEETING	OFFICER RECOMMENDATION	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	COMMENT / FOLLOW UP ACTIONS
AEM 2022.03.39	<b>Decision 36</b> Review Legalities Ethics Scientific Validity of VAX mandates for Stance and Letter	That the Shire of Mundaring 1. reviews and evaluates its role in implementing the COVID Vaccine Mandates in particular to: 1. the ethics, 2. legalities; and 3. scientific validity of this role and of the mandate, 2. determines the Council's stance, 3. produces a report; and 4. writes a letter to higher government regarding; 1. the stance adopted by the Shire of Mundaring, 2. along with recommendations; and 3. which may or may not request the end of the mandate, subject to the findings of the review.	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.	That Decisions 36 and 37 from the 2022 Annual Electors' meeting be noted and no further action be undertaken.	Corporate Services	Complete	No further action applicable
AEM 2022.03.40	<b>Decision 37</b> Review Shire Incidence of COVID Vax Injury	That the Shire of Mundaring 1. reviews the evidence for COVID Vaccination Injury, and its impact on the fabric and function of the Community and Council of the Shire of Mundaring, 2. determines the Council's stance, 3. produces a report; and 4. writes a letter to higher government 1. re the stance adopted by the Shire of Mundaring, 2. along with recommendations; and 3. which may or may not request the end of the mandate, subject to the findings of the review.	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.	That Decisions 36 and 37 from the 2022 Annual Electors' meeting be noted and no further action be undertaken.	Corporate Services	Complete	No further action applicable
AEM 2022.03.41	<b>Decision 38</b> Three Electors Meetings Annually	That the Shire of Mundaring consider increasing Community-Council engagement by increasing the number of Elector's Meetings annually from one per year to at least 3 per year for example; 1. one in March, one in June, and one in October; and 2. in order that electors do not have to wait a full year after one Electors Meeting to again collaborate and produce and vote on Motions that are importance to them and derived from within the community.	It is recommended that Council note this decision from the 2022 AEM and no further action be undertaken.	Group H: That Decision 38 from the 2022 Annual Electors' meeting be noted by Council and no further action be undertaken.	Corporate Services	Complete	No further action applicable
AEM 2022.03.42	<b>Decision 39</b> Governance Fair Mundaring	That the Shire of Mundaring support implementation of an annual "Governance Fair Mundaring" preferably to precede an Electors meeting, which is preferably mid-year and is preferably one of 3 Electors meetings per year.	It is recommended that an Officers Report in response to this decision from the 2022 AEM be presented to the June 2022 Ordinary Council Meeting.	That Decision 39 from the 2022 Annual Electors' meeting be noted by Council and for the idea to be further developed and discussed at an operational level and brought to a Council Forum no later than September 2022 for consideration.	Corporate Services	Complete	8 November 2022 Ordinary Council Meeting That Council, in response to Decision 39 of the Annual Electors' Meeting held on 9 March 2022, which was as follows: Decision 39 - AEM 2022.03.42 That the Shire of Mundaring support implementation of an annual "Governance Fair Mundaring" preferably to precede an Electors meeting, which is preferably mid-year and is preferably one of 3 Electors meetings per year. determines no further action be undertaken, due to staff resourcing constraints and financial implications, noting that there are other options available for members of the public to gain an understanding of the Shire's governance and alternative means of public participation.
AEM 2022.03.43	<b>Decision 40</b> Proactive Community Engagement	That the Shire of Mundaring consider replacing the current post active community engagement process with one that is proactive with updated ways of communicating with the community.	It is recommended that Council note this decision from the 2022 AEM and the adoption of the Community Engagement Policy in March 2022.	Group A: That Decisions 7, 14, 26, 27, 28 and 40 from the 2022 Annual Electors' meeting be noted by Council and further that these issues are already being addressed or agreed to being addressed as per Officer Comment in this report.	Strategic and Community Services	Complete	Community Engagement Policy adopted March 2022

**2021 ANNUAL ELECTORS MEETING DECISIONS AND ACTIONS REGISTER**

Meeting held Wednesday 10 March 2021

DECISION No.	MOTION TITLE	MOTION / DECISION OF ANNUAL ELECTORS MEETING	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	COMMENT / FOLLOW UP ACTIONS
5.2.1	Valuing the work of Volunteers	“Provide statements that quantify some measures of the economic value of volunteer work that contribute directly to the benefit of the Shire, in an appropriate part of future Annual Reports.”	<b>C4.06.21</b> That Council, in response to Decision 1 of the Annual Electors' Meeting held on 10 March 2021: makes provision in the Annual Report to include a measure regarding the estimated value of volunteer hours using existing data and calculators.	Strategic & Community Services	Complete	Information included in the 2020/21 Annual Report
5.2.2	Reporting on Heritage-related objectives within the Strategic Community	“Include in future Annual Reports, a section on Heritage, reporting on; achievement of measures to be determined during coming months and, including measuring Heritage-related objectives within the Strategic Community Plan.”	<b>C5.06.21</b> That Council, in response to Decision 2 of the Annual Electors' Meeting held on 10 March 2021: makes provision in the Annual Report from 2021/22 onwards to include measures that address the Strategic Community Plan's heritage objectives.	Strategic & Community Services	Complete	Not required until 2021/22 Annual report
5.2.3	Review of Council Policies	“That the Council of the Shire of Mundaring (SOM) 1) Carry out an urgent review of all the existing Council Policies to determine if: • additional Policies are required (based on current best practise); • existing Policies require amendment; and 2) That the review is carried out in consultation with the community to ensure that Council policies reflect the expectations of the broader community. The purpose is to provide a cohesive, transparent Governance framework for all Council Policies.”	<b>C15.05.21</b> That, in response to Decision 3 of the Annual Electors' Meeting held on 10 March 2021: 1. requests the CEO to provide a report to Council exploring options to enable Councillors to review Council policies including the option of a Policy Review Committee.	Corporate Services	Complete	Presented to Council Forum July 2021 • Elected Members suggesting holding an annual / bi-annual forum meeting where policies (current, new and policies scheduled for review) are discussed in further detail and then having policies going through the ARC process. • Increase frequency of advertising ARC meetings across platforms such as Facebook posts, Shire website and Elected Member networks so the public are aware of date/agenda items should they wish to attend.
5.2.4	Placement of LED Notice Board on Shire of Mundaring Verge	“That the Council of the Shire of Mundaring (SOM) - 1) Invest and provide an LED notice board on their verge in a similar position to the existing Hills Fresh LED notice board. The purpose is to inform the community of events and special notices.”	<b>C14.05.21</b> That Council, in response to Decision 4 of the Annual Electors' Meeting held on 10 March 2021: 1. notes the current plans to install LED event signage; and 2. writes to relevant Resident & Ratepayer Associations to inform them of the plan to install signage.	Infrastructure Services	Complete	Noting RFQ going out in March 2022 for three LED, one each at Sculpture Park, Pioneer Park and Morjan John Morgan
5.2.5	Master Traffic Plan – Mundaring Shopping Precinct and Immediate Surrounds	“That the Council of the Shire of Mundaring (SOM) - 1) Prepares a master traffic plan encompassing the Mundaring Shopping Precinct and immediate surrounds. This is to preserve and improve safety for all users.”	<b>C5.07.21</b> That Council, in response to Decision 5 of the Annual Electors' Meeting held on 10 March 2021: resolves, for the reasons outlined in the report, to take no further action in response to Decision 5(1).	Infrastructure Services	Complete	No further action applicable
5.2.6	Verge Policy Review	“That the Council of the Shire of Mundaring (SOM) 1) Review their policies regarding verge maintenance, specifically focusing on the following 3 points: • Maintaining a clear area around power poles to protect from fire; • Improve the dialogue with the public to clarify the understanding of responsibilities regarding verges and fuel load build up on those verges; and • Review of maintenance by the Shire on verges, with the goal to create wider and safer escape routes.”	<b>C6.07.21</b> That Council, in response to Decision 6 (1) of the Annual Electors' Meeting held on 10 March 2021: 1. notes the matters raised are being addressed to a satisfactory standard in current operations and 2. resolves to await the Western Australian State Government response to the Royal Commission into National Natural Disaster Arrangements – Report October 2020 prior to undertaking additional action in regards to verge maintenance.	Infrastructure Services	Complete	No further action applicable
5.2.7	Evacuation Sites	“That the Council of the Shire of Mundaring (SOM) – 1) Identify and offer alternative sites, that can appropriately manage high volumes of traffic over 7 days a week, and can be determined to have capacity to enable mass bushfire evacuation, as safer and more appropriate locations for the Mundaring Gospel Trust Place of Worship; and 2) Writes to the Chairman of the WAPC – David Caddy, the new Minister for Planning (post March 13 election), and the new Emergency Services Minister (post March 13 election), outlining, in the strongest possible terms, the Shire and Community concerns about DAP approved location of the Mundaring Gospel Place of Worship. It is requested the letter clearly states the Shire puts the WAPC on notice, that it considers the approved site inappropriate and dangerous to existing residents and to future church goers, and that the Shire's requests these concerns need to be noted on the official record.”	<b>C06.06.21</b> That Council, in response to Decision 7 of the Annual Electors' Meeting held 10 March 2021: resolves, for the reasons outlined in the report: 1. To take no further action in regards to Decision 7(1); and, 2. To note the officer response to Decision 7(2).	Statutory Services	Complete	No further action applicable
5.2.8	Joint Development Assessment Panel (JDAP) Responsible Authority Report	“That the Council of the Shire of Mundaring (SOM) directs the CEO to: Put a process in place whereby any application in the Shire of Mundaring that is going to the Joint Development Assessment Panel (JDAP) for decision, must first have the Responsible Authority Report that is prepared by the Shire officers presented to a Council meeting and approved before it is sent for the JDAP Agenda.”	<b>C10.09.21</b> That Council, in response to Decision 8 of the Annual Electors' Meeting held on 10 March 2021: requests all Responsible Authority Reports be presented to Council, while acknowledging the risks contained within the report above.	Statutory Services	Complete	No further action applicable
5.2.9	Fire Appliance Replacement Program	“That the Council of the Shire of Mundaring (SOM) commits to: 1) A fire appliance replacement program for the replacement of all existing 1.4 Rural Crew Cab Tankers currently in service, be abandoned so that the Shire of Mundaring does not wait another 4 to 5 years or more, to replace the existing 1.4R Fire Appliances that are now considered as no longer fit for purpose; 2) Replaces all existing 1.4 Rural Crew Cab Tankers currently in service, with 3.4 Rural Crew Cab Tankers (or fire appliances with a larger water capacity), to be fitted with Water Deluge Spray – Crew Burnover Protection as soon as possible, preferably before the next Bushfire season commences; and 3) Advises when these 1.4R appliances are to be replaced; What they are to be replaced with and; When they are expected to be ready for operational service.”	<b>C7.06.21</b> That Council, in response to Decision 9 (1-3) of the Annual Electors' Meeting held 10 March 2021: Resolves to write to the Fire & Emergency Services Commissioner and Minister for Emergency Services requesting that the replacement of the 1.4R be brought forward such that each 1.4R be replaced by 3.4Rs/4.4Rs to be budgeted in each of the financial years 21/22, 22/23 and 23/24 by DFES.	Statutory Services	Complete	No further action applicable



DECISION No.	MOTION TITLE	MOTION / DECISION OF ANNUAL ELECTORS MEETING	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	COMMENT / FOLLOW UP ACTIONS
5.2.10	Plans for Stage 2 Elsie Austin Facilities	“That the Council of the Shire of Mundaring (SoM) supports the development of plans for Stage 2 of the Elsie Austin Facilities. This includes improvements to the change rooms, kiosk, tennis club, storage area and oval.”	<b>C8.06.21</b> That Council, in response to Decision 10 of the Annual Electors' Meeting held on 10 March 2021: 1. Notes that improvements scheduled for the Elsie Austin facilities are as follows: • 2021/2022 - \$120,000 Upgrade Mt Helena Oval subsoil drainage (POS trust funded); • 2021/22 - \$15,000 (grant funded) Mt Helena Tennis outdoor patio; • 2022/23 \$19,500 - internal and external painting of the Mt Helena Oval change rooms; • 2022/23 - \$75,000 (grant funded) for upgrades to the Mt Helena Oval change rooms; and • 2024/25 - \$30,000- Upgrade flood lighting across oval to training level; and 2. Notes the upgrades to the change rooms are limited to a maximum of \$75,000, as funded by the State Government; with the scope of these upgrades to be agreed with the sporting group users of the facility.	Strategic & Community Services	Complete	No further action applicable
5.2.11	Mt Helena Aquatic Centre	“That the Council of the Shire of Mundaring (SOM) considers an allocation of funds to upgrade infrastructure at the Mt Helena Aquatic centre and fund the operating costs so it can operate all year round.”	<b>C10.06.21</b> That Council, in response to Decision 11 of the Annual Electors' Meeting held on 10 March 2021: 1. Determines to not allocate funds to upgrade infrastructure at the Mt Helena Aquatic centre nor fund the operating costs to enable it to operate all year round for the following reasons: • Mt Helena Aquatic Centre is not currently fit for purpose to operate 12 months of the year as it does not meet the required standards or provide for adequate bather comfort. It would require a significant investment of capital funds to enable year round operation; • There are physical constraints on site to cater for additional water heat plant; • Operating the pool for public swimming year round would likely triple the ongoing facility's operating deficit; • The public use during the extended season is likely to be low based on historical use of the pool outside the summer months; and • The capital and operational cost to enable year round operation is high for a relatively low number of users; and 2. In principle, supports the Mt Helena Swimming Club (the Club) having a pool blanket system for their use at the facility, on the proviso that: a. the Club is fully responsible for all aspects of the system, including but not limited to the funding, installation, storage, insurance, maintenance, operation and replacement of the system; b. the Club is fully responsible for ensuring that the system does not impede the Shire of Mundaring or the Department of Education's operations and use of the facility; c. the Department of Education provides permission for the system to	Strategic & Community Services	Complete	Pool blanket installed and club is meeting the provisions. No further action required.
5.2.12	Elsie Austin Pavilion	“That the Council of the Shire of Mundaring (SOM) consider directing the revenue from the telecommunications tower at the Elsie Austin Pavilion to establishing and improving the Elsie Austin Pavilion and surrounds'	<b>C11.06.21</b> That Council, in response to Decision 12 of the Annual Electors' Meeting held on 10 March 2021: notes the following: i. income from the telecommunications installation lease at 21 (Lot 5) Chidlow Street, Mount Helena, next to the Elsie Austin Recreation Grounds goes into general municipal funds; ii. it would not be equitable and transparent to provide ongoing budget allocation to a facility without it being tied to identified works that have considered and prioritised alongside other community requests as part of the annual Integrated Planning and Reporting process; iii. several projects to improve the Elsie Austin Recreation Precinct, are currently included in the draft 10 year Long Term Financial plan including: o 2021/2022- \$120,000 Upgrade Mt Helena Oval subsoil drainage (POS trust funded); o 2021/22- \$15,000 (grant funded) Mt Helena Tennis outdoor patio; o 2022/23 \$19,500 - internal and external painting of the Mt Helena Oval change rooms; o 2022/23- \$75,000 (grant funded) for upgrades to the Mt Helena Oval change rooms; and o 2024/25- \$30,000- Upgrade flood lighting across oval to training level; and iv. additional requests for improvements at this precinct are to be directed to the annual community capital works requests process, with those requests being considered and prioritised alongside all other requests.	Strategic & Community Services	Complete	No further action applicable

DECISION No.	MOTION TITLE	MOTION / DECISION OF ANNUAL ELECTORS MEETING	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	COMMENT / FOLLOW UP ACTIONS
5.2.13	Purpose Built Aquatic Centre	"That the Shire allocates resources to investigate the feasibility of a new purpose-built aquatic facility in the Shire"	<b>13.06.21</b> That Council in response to Decision 13 of the Annual Electors' Meeting held on 10 March 2021: 1. Resolves to not allocate resources to investigate the feasibility of a new purpose-built aquatic facility in the Shire for the following reasons: • It was not identified as needed in the Shire's recent 2019 Recreation Facilities Informing Strategy; • It would cost multiple millions of dollars to construct and hundreds of thousands of dollars a year to operate irrespective of the facility's size, functional elements or location; and • Would require the closure and demolition of one or both of the Shire's existing aquatic facilities to avoid over provision of aquatic facilities in the Shire; 2. Requests that a new aquatic facility be listed for consideration during future reviews of the Recreation Facilities Informing Strategy; and 3. Notes that the Property Strategy Land Assembly Plan for the Mundaring Multipurpose Community Facility will likely contemplate land banking; when Council determines what action to take with the banked land, at that point recreational purposes such as a new aquatic facility may be contemplated, as informed by the Recreation Facilities Informing Strategy.	Strategic & Community Services	In progress	1. No further action 2. Not required until 2023/24 when next review of Recreation Facilities Informing Strategy will occur. 3. No further action required

DECISION No.	MOTION TITLE	MOTION / DECISION OF ANNUAL ELECTORS MEETING	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	FURTHER STATUS
AEM 2019.4.1	Large Tree Replacement and Long Term Management Plan	That the Council of the Shire of Mundaring - 1) Act immediately to protect the existing large trees in the Darlington Recreation Area with various treatments which have been proposed by the Shire including the protection of the tree root zones from the impact of parking along Pine Terrace and aeration of compacted soils in the area near the BBQ shelter. 2) Allocate funds to engage the services of a horticultural/landscape professional to create: a) a plan for replacement planting of large trees in the Darlington Recreation Area b) a plan for the long term management of trees in the Darlington Recreation Area 3) Allocate funds to implement the plan 4) Engage with the Darlington Recreation Advisory Group sub group Large Tree Group in matters pertaining to management and planning for the Large Trees.	<b>OCM March 2020 - C8.03.20</b> That Council notes and endorses the officer response, including the actions taken and planned to be taken: Shire staff have previously held discussions with a subgroup of DRRA to discuss new and replacement trees within the Darlington Recreation Area. These meetings resulted in various tree planting works. Rather than engage a consultant to develop plans it is considered more prudent to use the skills of the Shire staff to meet again with a subgroup from DCRAG to discuss their concerns and ideas, so that the Shire can implement new and replacement tree works within the existing tree management operating accounts. On the basis of the above, Shire staff will contact and work with DCRAG to discuss their concerns and ideas so that the Shire can implement new and replacement tree works within the existing tree management operating accounts	Infrastructure Services	Complete	Discussions had DCRAG representatives on actions under existing operational activities and operating tree accounts.
AEM 2019.4.2	Establishment of Heritage Advisory Group	That the Shire of Mundaring establish a Heritage Advisory Group for the purposes of:- i. providing assistance and advice to officers and Council in complying with the <i>Heritage Act 2018</i> ; and ii. creating and proposing a framework, for Council's consideration, to update the Municipal Inventory/Local Heritage Survey and work with the Heritage Council's Guidelines in regards to the preparation, review and periodic updating of local heritage surveys; and iii. supporting Shire officers to undertake the work of creating and periodically updating the Local Heritage Survey; and iv. reviewing relevant Council policies and making recommendations about any updates to the policies to meet the requirements of the <i>Heritage Act 2018</i> and the expectations of the Shire's community; and v. advising Council on matters of local heritage importance; and vi. reporting to Council on an annual basis or more frequently at the request of Council.	<b>OCM March 2020 - C9.03.20</b> That Council notes and endorses the officer response, including the actions taken and planned to be taken: Although it is recognised there are some members of the community requesting further action on heritage matters, it is important to clarify that the Heritage Act 2018 does not compel the Shire to undertake any further work in this regard. Notwithstanding this, the Shire acknowledges heritage as an important and defining feature of the Shire's built environment. A business case on this matter has been prioritised for further consideration as part of the annual Integrated Planning and Reporting Framework workshops, which are to be held shortly.	Statutory Services	Complete	Pandemic resulted in additional business cases (including Heritage) not being considered in 2020.
AEM 2019.4.3	Mundaring's Heritage	That Council consider preserving Mundaring's heritage by bringing forward Mundaring's Heritage Strategy to reflect the concerns of the community.	<b>OCM March 2020 - C9.03.20</b> That Council notes and endorses the officer response, including the actions taken and planned to be taken: The Shire's adopted Corporate Business Plan outlines Council's priorities and projects scheduled within the next four years. This is currently under review. New project proposals, including a new heritage framework, would need to be prioritised relative to existing committed projects and considered in relation to the financial and operational implications. A discrete 'Heritage Strategy' forms a component of the business case to be considered as part of the annual Integrated Planning and Reporting Framework workshops.	Statutory Services	Complete	Pandemic resulted in additional business cases (including Heritage) not being considered in 2020.
AEM 2019.4.4	Simplify Accessibility of Planning Applications (past & present)	That Council commit to simplify the accessibility of planning applications (past & present) on the Shire website.	<b>OCM March 2020 - C10.03.20</b> That Council notes and endorses the officer response, including the actions taken and planned to be taken: The Shire agrees that transparency and openness is critical to good governance. As a public institution its records are often sensitive, and the Shire must respect the rights of individual ratepayers and manage this information with upmost integrity, and in a considered and measured way. If there are concerns with the Shire's planning framework and / or the manner in which is applied, there are avenues for ratepayers to raise these issues with the Shire directly or the WA Ombudsman. It should also be noted that a nearby a resident can ask about specific sites and, generally, Shire staff are able to share relevant details; however, this is done in a controlled environment (at the Administration Building front counter), ensuring confidential or sensitive material / information is restricted and plans cannot be copied or photographed. Notwithstanding this advice the Shire will look to improve the accessibility of advertised applications within the next 12 months, within the limits imposed by the applicable legislative framework.	Statutory Services	Complete	No further action applicable
AEM 2019.4.5	Biodiversity Strategy Interlinking Habitat Wildlife Corridors of Hasluck	The Biodiversity Strategy is developed around interlinking Habitat Wildlife Corridors throughout the electoral area of Hasluck. Implementation is achieved through the connection of Mundaring State Forrest, John Forest NP, Walyunga NP to Avon Valley NP and all within the area for the long term protection and sustainability of biodiversity of flora and the movement and connection of fauna throughout this region.	<b>OCM March 2020 - C8.03.20</b> The Shire has committed to review the Shire's Biodiversity Strategy over the 2019/20 and 2020/21 financial years. A critical component of the strategy is to revisit the underpinning science and practicalities of delivering wildlife corridors across various land tenures within the Shire. This motion is therefore already planned to be actioned in the preparation and delivery of the Biodiversity Strategy.	Statutory Services	Complete	Biodiversity Strategy adopted by Council April 2023.

2020 ANNUAL ELECTORS MEETING DECISIONS AND ACTIONS REGISTER  
Meeting held Wednesday 3 February 2020

DECISION No.	MOTION TITLE	MOTION / DECISION OF ANNUAL ELECTORS MEETING	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	FURTHER STATUS
AEM 2019.4.6	Replacement of Firefighting Equipment	That the Shire of Mundaring fully commits to: 1. Upgrading all overdue replacement 1.4 Rural 1,000 litre capacity Tankers to either 3.4 Urban or 3.4 Rural 3,000 litre capacity Dual Cab Tankers (also fitted with Water Spray Burnover Crew Protection) and that they are to be replaced as a high priority. 2. As soon as possible, acquiring a 12.2 (12,000 litre -2WD) Bulk Water Tanker or a 12.4 (12,000 litre -4WD) Bulk Water Tanker or greater capacity, built to DFES Standards and that it be stationed at a central location within the Shire of Mundaring ready to immediately respond to any 2nd or 3rd Alarm Callout. 3. Lobbying both the State and Federal Governments to ensure that the Shire of Mundaring adds its support to demand additional Aerial Fire Fighting Aircraft to be stationed in Western Australia and that there is enough Aerial Fire Fighting Aircraft to cover all regions in order to meet the increased risk of bushfire through Climate Change and expected increased fire behaviour and lengthy fire campaigns. 4. Lobbying both the State and Federal Governments to ensure that telecommunications are dramatically improved to ensure that any person within the Shire of Mundaring and beyond, has the ability to receive emergency warnings and advice via the phone network and be able to contact someone or be contacted by phone in an emergency including any automatic messages. 5. As a matter of urgency, finding a suitable replacement system for the Vodafone Radio Pager System well before the disconnection and shutdown of the Vodafone Radio Pager Network in July 2020 and that new replacement system is capable of reaching all metropolitan areas, including the Shire of Mundaring and its outskids.	<b>OCM March 2020 - C11.03.20</b> That Council in considering decision 6 made at the Annual Meeting of Electors held on 3 February 2020, notes and endorses the officer responses to that decision as detailed in this report, noting that in regards to the location of the request for a 12.2 Bulk Water Tanker, the most appropriate location be identified.  Refer to full resolution in Council minutes	Statutory Services	Complete	SoM staff in conjunction with the DFES/SoM Community Emergency Services Manager have completed an R2R assessment process. The R2R assessment supports that SoM, as part of its LGGS application for 2021/2022, request a 12.2 Bulk Water Tanker and that the existing 1.4 appliances be changed out for 3.4 and 4.4 appliances. The SoM LGGS application is required to, and will be, submitted to DFES by 26 March 2021. DFES do not specify a date by which they will advise local governments as to assessment of their LGGS applications. This matter has been the subject of advice and updates to SoM brigades via BFAC.
AEM 2019.4.7	Mount Helena Swimming Club 1	That the Shire collaborates with the Mount Helena Swimming Club to develop a new user agreement to be implemented by the 1st of October 2020, and that monthly meetings occur between the Mundaring Shire and the Mount Helena Swimming Club to report progress and negotiate any points of difference through discussion and actions.	<b>OCM March 2020 - C8.03.20</b> That Council notes and endorses the officer response, including the actions taken and planned to be taken: As already agreed with the Mount Helena Swimming Club, the Shire will begin meeting with the Club on a monthly basis from the end of the 2019/20 summer public pool season in order to implement the Council decision C6.11.19 regarding the user contract for the use of the Mt Helena Aquatic Centre. Should a collaborative agreement with the Shire and the Club not be reached within the parameters of the Council decision a report will be brought back to Council before October 2020 for consideration.	Strategic & Community Services	Complete	User agreement signed in August 2020
AEM 2019.4.8	Mount Helena Swimming Club 2	That Swimming WA be provided a forum to present information to Elected Members and relevant Shire officers to better inform all parties of how swimming clubs operate in Aquatic Centres and how this relates to the code of practice.	<b>OCM March 2020 - C8.03.20</b> That Council notes and endorses the officer response, including the actions taken and planned to be taken: A relevant forum or similar will be provided prior to October 2020 to enable Councillors to be informed by Swimming WA and other relevant bodies as appropriate in relation to swimming club operations. Shire staff will seek information from Swimming WA directly as required.	Strategic & Community Services	Complete	User agreement signed in August 2020. Mt Helena Aquatic Centre used by Swimming Club from November 2020.
AEM 2019.4.9	Increase support to Bush Care Groups	That Council consider further supporting Bush Care Groups throughout the region.	<b>OCM March 2020 - C12.03.20</b> That Council in considering decision 9 made at the Annual Meeting of Electors held on 3 February 2020 requests: 1. That this AEM decision be deferred to a future Council meeting; and 2. The CEO investigate an increase of the current services/resources for the Bush Care Groups.	Infrastructure Services	Complete	Review has been completed and an overview of the outcomes will be presented to a Council briefing session in February 2021.
AEM 2019.4.10	Urgent Review of Cat Law	That the Shire implement an urgent review of the cat law with the intent of protecting the local fauna.	<b>OCM March 2020 - C13.03.20</b> That Council in considering decision 10 made at the Annual Meeting of Electors held on 3 February 2020, requests that a report be presented to a future meeting of Council in regards to a review of the Shire of Mundaring Keeping of Cats Local Law.	Statutory Services	Complete	Council has been briefed on the Cat Act 2011 and JSCDL provisions and restrictions in relation to Cat Local Laws
AEM 2019.4.11	AEM Motions of Previous 3 Years on Shire Website	All motions passed at the Annual Electors Meetings of the last 3 years be listed on the Shires website and outcomes be noted.	<b>OCM March 2020 - C8.03.20</b> That Council notes and endorses the officer response, including the actions taken and planned to be taken: A status report of the outcome of all decisions made at an electors' meeting is now available on the Shire's website. This report will be updated at least bi-annually. It is noted that there will be a small administrative cost to keep the status report up to date	Corporate Services	Complete	No further action applicable
AEM 2019.4.12	Proposed Satterley North Stoneville/Parkerville Development 1	The electors of Mundaring move that Council requests a cost estimate of the total infrastructure cost required to facilitate these two developments be independently assessed and the account for the preparation of this report to be paid for by the proponent. The total cost estimate to establish this green fields development is to include not only the upgrading of on-site costs but also to include public roads, water, power and other public amenity that may be required to be funded by the public purse.	<b>OCM March 2020 - C8.03.20</b> That Council notes and endorses the officer response, including the actions taken and planned to be taken: The Shire's position in regards to all subdivisions in the Shire is that all infrastructure required to service newly created lots is the responsibility of the landowner/developer. The planning system cannot compel a landowner/developer to publicly disclose information that is commercial in confidence. Similarly the planning system cannot compel a developer to fund an independent review of their own service costs. A State agency negotiating with a developer regarding regional road contributions and timing of state investment are matters for the State.	Statutory Services	Complete	No further action applicable



DECISION No.	MOTION TITLE	MOTION / DECISION OF ANNUAL ELECTORS MEETING	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	FURTHER STATUS
AEM 2019.4.13	Proposed Satterley North Stoneville/Parkerville Development 2	The electors of Mundaring move that the Council ensures rate payers do not provide any expenditure to facilitate this proposed private development.	<b>OCM March 2020 - C14.03.20</b> That Council notes and endorses the officer response, including the actions taken and planned to be taken: All infrastructure required to service newly created lots is the sole responsibility of the landowner/developer. A critical consideration prior to the Shire supporting the issuing of new Certificates of Title is ensuring that any new assets created (e.g. community buildings, public open space etc.) ceded to the Shire are free from any fundamental flaws, or hidden or excessive operational costs. Should SP34 proceed and lots subsequently created, new residents will be required to pay rates. As is the case with all subdivisions, this additional rate base supports the delivery of required Shire services.	Statutory Services	Complete	No further action applicable
AEM 2019.4.14	New Town Planning Scheme	That Council commences a new Town Planning Scheme with immediate effect.	<b>OCM March 2020 - C15.03.20</b> That Council notes and endorses the officer response, including the actions taken and planned to be taken: Any new scheme must align with the State's <i>Perth and Peel at 3.5 million</i> and the WAPC's <i>North-East Sub Regional Structure Plan</i> . Both these WAPC strategies refer to North Stoneville and North Parkerville town sites. These town sites are identified within the MRS and are therefore embedded within State's planning legislation. In the Shire officers' professional opinion, attempting to obtain State support for a new local scheme that is fundamentally incongruent with State strategies and the MRS would be at best a fruitless exercise and, at worst, represent an inefficient use of Shire resources. The WAPC could simply exercise its authority under the Planning Regulations (Part 4, Clause 22) and deem a proposed amendment or scheme 'unsuitable' for advertising; justified on the basis that the proposed scheme or amendment would be in direct conflict with endorsed State strategies and the MRS.	Statutory Services	Complete	No further action applicable

DECISION No.	MOTION TITLE	MOTION / DECISION OF ELECTORS MEETING	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	FURTHER STATUS
	Structure Plan 34 – North Stoneville	<p>That Council recommend the Western Australian Planning Commission refuse Structure Plan 34 because:</p> <ul style="list-style-type: none"><li>• Main Roads opposes SP34 and has no plans to upgrade Great Eastern Highway in this location. The district road network capacity is constrained and additional population from SP34 will compromise public safety;</li><li>• SP34's Bushfire Management Plan does not adequately address the extreme fire risk and Bushfire area access;</li><li>• LSIP 265 was not approved by the Western Australian Planning Commission in 1999 as indicated by the proponent, but rather, it was simply used as a guide to rezone the land within the Metropolitan Region Scheme;</li><li>• There is insufficient details for review by community and Shire to endorse the Wastewater Treatment Plant as a concept therefore placing community and environment at risk;</li><li>• Continuity of sewerage services is problematic, due to a lack of prior WAPC approved area to build the North Stoneville Plant; further exacerbated by low filtration rates across the topography of SP34;</li><li>• The water quality of Susannah Brook and Jane Brook would be seriously compromised with potential discharges of treated water, dam leaks and the subsequent change in water runoff into the two brooks from stormwater;</li><li>• SP34 is at odds with the economic development potential in the Shire of Mundaring in the area of tourism;</li><li>• The traditional owners of the land have not been adequately consulted; and</li><li>• The methodologies utilised in the Environmental Assessment Report are deficient and specific assertions cannot be supported by local experts.</li></ul>	<p>SC8.08.19 That Council notes the decisions made during the Special Electors' Meeting held on 12 August 2019.</p>	Statutory Services	Complete	No further action applicable
	Structure Plan 34 – North Stoneville	<p>That –</p> <ol style="list-style-type: none"><li>1. the Shire officers correct the errors that are contained within the report on Structure Plan 34 before it is presented to the Western Australian Planning Commission; and</li><li>2. the Shire hold the Special Council meeting on Tuesday 27 August 2019 in a larger venue to accommodate a high number of ratepayers that are anticipated to come.</li></ol>	<p>SC8.08.19 That Council notes the decisions made during the Special Electors' Meeting held on 12 August 2019.</p>	Statutory Services	Complete	No further action applicable

**2018 ANNUAL ELECTORS MEETING DECISIONS AND ACTIONS REGISTER**  
Meeting held Wednesday 12 December 2018

DECISION No.	MOTION TITLE	MOTION / DECISION OF ANNUAL ELECTORS MEETING	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	FURTHER STATUS
AEM 2018.3.1	Chidlow Skate Park	That Council receive and accept the Chidlow skate park plan in a flexible location.	<b>OCM February 2019 - C4.02.19</b> That Council resolves to: 1) receive the Chidlow Skate Park Plan; and 2) list a skate park in Chidlow for consideration within the Shire's Recreation Plan.	Infrastructure Services	Complete	Funding allocated in Corporate Business Plan for work to be undertaken (March 2020)
AEM 2018.3.2	Darlington Sports & Recreation Association (WA) Inc.	That the Shire consider and approve a modified development strategy for Stage 2 for the upgrade of the Old Darlington Oval change rooms that has been in the planning and development phase now for over 15 years.	<b>OCM January 2019 - C5.01.19</b> That Council considers the requested funding and resource implications of the Darlington Oval change rooms development strategy, as presented by DaSRA at the December 2018 annual electors' meeting, as part of the 2019 Integrated Planning and Reporting Framework workshops.	Infrastructure Services	Complete	Integrated into the 2019/20 Integrated Planning and Reporting Framework
AEM 2018.3.3	Community Master Plan - Darlington Skate Park	That Council of the Shire of Mundaring receive and assess the Darlington Skate Park (DSP) – Community Masterplan 2018 and Community Consultation Report completed by the Darlington Community Recreation Advisory Group (DCRAG) with a view to: 1. Adopting the DSP Community Masterplan 2018 as a Shire of Mundaring document for which future development over this area is based; and 2. Incorporating the Community Masterplan into the Shire of Mundaring long-term financial plan, either as a whole development or a staged development.	<b>OCM February 2019 - C5.02.19</b> That Council resolves to: 1) receive the Darlington Skate Park – Community Masterplan 2018 and Community Consultation Report; 2) list all relevant items from this plan and report for consideration within the Shire's Recreation Plan; and 3) include all non-recreation items for consideration in the Integrated Planning and Reporting Framework workshops.	Infrastructure Services	Complete	Integrated into the 2019/20 Integrated Planning and Reporting Framework
AEM 2018.3.4	Mount Helena Aquatic Centre	1. That the Mount Helena swimming club have access to the pool after the Senior Eastern Senior High School finishes for the day and that the swimming club be allowed to use the pool after it closes to the community being 17 February until March or April when Eastern Hills Senior finishes using the pool for the season; and 2. The Mount Helena swimming club be allowed to use the pool in 2019 and 2020 starting and finishing at the same time as the Eastern Hills Senior High School.	<b>OCM February 2019 - C6.02.19</b> That Council resolves to: 1) not extend the 2018/19 Mt Helena Aquatic Centre season past the current closing date of 17 February 2019 for the reasons detailed in this report; and 2) list the request to extend the 2019/20 Mt Helena Aquatic Centre season for consideration in the Integrated Planning and Reporting Framework workshops.	Strategic & Community Services	Complete	Listed for consideration but not supported by Elected Members for inclusion as cost considered too high for outcome. Family passes were considered further as part of the adoption of the 2019/20 fees and charges however not supported ( <b>C9.06.19</b> )
AEM 2018.3.5	Bushfire Guidelines Submission 1	That Council:- 1. Organises a public forum to hear the concerns from individuals, builders and landowners about the application of these Bushfire guidelines (BAL/BPZ/BMP) and recommendations that appear to be law; 2. To identify the issues or perceived issues raised from this meeting; and 3. Advocate a partnerships with other Local Governments in highlighting bushfire risk areas that share these concerns.	<b>AEM Decisions 5 and 14 - Bushfire Guidelines Submissions 1 and 2</b> <b>OCM February 2019 - C7.02.19</b> That Council resolves to note a detailed report will be presented to the April 2019 ordinary meeting of Council in regards to these two AEM decisions  <b>OCM April 2019 - C6.04.19</b> That Council, in response to AEM (12 December 2018) decisions 5 and 12: 1. Notes the advocacy undertaken in regards to the Guidelines for Planning in Bushfire Prone Areas to date; 2. Requests the CEO continue to advocate for changes to the Guidelines for Planning in Bushfire Prone Areas that balance bushfire, biodiversity and other risk considerations when the opportunities arise; 3. Writes to the Minister for Emergency Services and Minister for Planning requesting the State: a. undertake an independent review of the bushfire policy development process and State Planning Policy with a view to provide for greater transparency and participation, and b. assist in the funding of Western Australia specific research to better adapt eastern states bushfire standards into a Western Australian context; 4. Requests Western Australian Local Government Association (WALGA), through East Metropolitan Zone, advocate for changes to the Guidelines for Planning in Bushfire Prone Areas that balance bushfire, biodiversity and other risk considerations and to support points 3 (a) and (b) above; and	Statutory Services	Complete	No further action applicable
AEM 2018.3.6	Mount Helena Aquatic Centre	That Council:- 1. Consider introducing for the Mount Helena aquatic centre, a family pass; and 2. Allowing youth and families to have twilight swims and extending opening hours in the evening to 7.30pm.	<b>OCM February 2019 - C8.02.19</b> That Council consider a family pass and extended hours at IPRF budget deliberations when all data for current season is known.	Strategic and Community Services	Complete	Listed for consideration but not supported by Elected Members for inclusion as cost considered too high for outcome. Family passes were considered further as part of the adoption of the 2019/20 fees and charges however not supported ( <b>C9.06.19</b> )
AEM 2018.3.7	Direct vs Indirect Cost Reporting	That Councillors task the CEO to report delivery costs of community services to Council in such a manner that distinguishes direct costs from indirect costs. That is, to report the split of indirect costs such as office, administrative & overheads from direct costs, being the actual operational costs specifically incurred to complete services.	<b>OCM February 2019 - C9.02.19</b> That Council resolves to request a report disclosing the operating costs by each service area (i.e. cost centre) within each directorate be included as part of the monthly financial statements for the reporting periods ending 31 March 2019 onwards.	Corporate Services	Complete	A report disclosing the operating costs by each service area (i.e. cost centre) within each Directorate is included as part of the monthly financial statements.
AEM 2018.3.8	Financial Data Presentation at Council Meetings	That the Council of the Shire of Mundaring investigate and incorporate alternative methods of presenting transparent and easy to understand Shire of Mundaring financial information to Councillors at the monthly Council meetings and also to resident and ratepayers within the Annual Report with a view to: 1. Enabling easier understanding of the financial situation of the Shire of Mundaring by lay people to meet the 2026 Strategic Community Plan/ Governance priorities/ Objective two: Transparent, responsive and engaged processes for Shire and decision making; and 2. Providing contextual information and interpretation of the financial data so it is easily visible and reasonably easy to understand to meet 2026 Strategic Community Plan/ Governance priorities/Objective One: A fiscally responsible Shire that prioritises spending appropriately.	<b>OCM February 2019 - C10.02.19</b> That Council resolves to determine the Shire undertake an investigation of alternative methods of presenting financial information to supplement the Shire's statutory financial reports by 30 June 2019.	Corporate Services	Complete	Investigation completed and modifications have been made i.e. inclusion of graphs , definitions included for each reporting program, additional commentary included in written report.

2018 ANNUAL ELECTORS MEETING DECISIONS AND ACTIONS REGISTER  
Meeting held Wednesday 12 December 2018

DECISION No.	MOTION TITLE	MOTION / DECISION OF ANNUAL ELECTORS MEETING	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	FURTHER STATUS
AEM 2018.3.9	Live Streaming of Ordinary Council Meetings, Meetings of Ratepayer Groups and Annual Meetings of Electors	That Council:- 1. Resolves to provide live streaming of Council meetings including questions and deputations. 2. That these recordings be available to the public via the website for minimum period of 3 months before being archived. 3. That copies of these recordings will be available without restriction; and 4. Authorises the CEO to immediately implement this resolution.	<b>OCM February 2019 - C11.02.19</b> Resolves to request the CEO develop a business case that evaluates live-streaming of Council meetings, including the following: 1. achievement of the Strategic Community Plan's objectives and values, 2. legislative and policy requirements with particular consideration of potential and imminent State Government legislative action on this matter; and 3. costs and timing including a cost-benefit analysis of the project for consideration as part of the Integrated Planning and Reporting Framework workshops.  <b>CM April 2020 - C10.04.20</b> That Council, in recognition of the impacts of the Coronavirus (COVID-19) and the need to ensure Council and Committee meetings remain open and transparent as possible: 1. Endorses the principle of live streaming of Council and Committee meetings (where open to the public); 2. Adopts the Draft Policy Live Streaming and Recording of Meetings (Attachment 1); 3. Whilst under physical isolation conditions due to COVID-19, endorses livestreaming and video capture via the WebEx video conferencing platform (or similar such platforms / applications as recommended by the Shire Administration) and instructs the CEO to prepare a budget item for the next Council meeting in support of this initiative; and 4. Defers any decision on capital expenditure as outlined in the original Officer Recommendation 12.2 to further upgrade the audio visual and meeting equipment /cameras and other infrastructure required for live	Corporate Services	Complete	<b>SCM May 2020 - SC2.05.20</b> That Council requests the CEO to investigate other broadcasting options, including an audio only service and provide advice to Council at the earliest opportunity.
AEM 2018.3.10	Forgo Herbicide Use in and Around Shire of Mundaring Playgrounds	That the Council of the Shire of Mundaring:- 1. Amend the appropriate Shire of Mundaring policy to forgo the use of herbicides in and around children's playgrounds within the Shire; and 2. Review the herbicide use procedures to ensure that the public are reasonably informed and protected when herbicides are used in pedestrian areas e.g.. ovals, parks, dog exercise areas. This may include the use of warning signs or other identification tools that will remain in-situ for a long period of time after use, to ensure the public is aware of recent spraying, even when staff have completed the task and left the area.	<b>OCM February 2019 - C19.02.19</b> That Council requests a business case detailing the costs and implications of non-herbicide weed control at playgrounds within the Shire, to be discussed as part of the Corporate Business Planning workshops	Infrastructure Services	Complete	A trial is to be undertaken at Darlington playground in consultation with DCRAG members. Consultations commenced. Covid-19 and reticulation/path upgrades also delayed commencement.
AEM 2018.3.11	Support for an Elector Advocacy	That Council: 1. Resolves to make an annual payment to be reviewed after 5 years to Ratepayer Groups of the Shire. 2. Those funds to be used for advocacy advice provided directly or indirectly as agreed by the individual Ratepayer Associations.	<b>OCM February 2019 - C12.02.19</b> That Council does not support annual payments to ratepayer groups in the Shire to be used for advocacy.	Strategic & Community Services	Complete	No further action applicable
AEM 2018.3.12	Community Events and Local Signage Needs	That the Shire of Mundaring update its signage policy by end of July 2019 to include the following in any new policy:- 1. Support for local towns with their community events promotion. 2. Provision of sign structures at all local key intersections as per the locations of the recent and highly successful Act Belong Commit Hills – Billy Cart Festival. 3. Free access for community residents and ratepayers associations seeking to utilise sign structures; and 4. Funding support to continue signage advertising of local events.	<b>OCM February 2019 - C13.02.19</b> That Council resolves to: 1. Defer the consideration of a review of the Shire's Signs Local Law until a Signage Strategy has been prepared; and 2. Continue the current practice of supporting the promotion of community events.	Statutory Services	Complete	No further action applicable
AEM 2018.3.13	Reallocate \$400k from Bilgoman Pool to Mount Helena Pool	That Council of the Shire of Mundaring reallocate the approximately \$400,000 that is in the Long Term Financial Plan for water play at the Bilgoman pool to Mount Helena Pool to be used in a creative way to add value to the pool and encourage its use.	<b>OCM February 2019 - C14.02.19</b> That Council resolves to decline the request to reallocate funds of \$400,000 currently allocated in the Long Term Financial Plan for a water play area to be installed at Bilgoman Aquatic Centre in 2023/24 to Mt Helena Aquatic Centre.	Strategic & Community Services	Complete	No further action applicable



DECISION No.	MOTION TITLE	MOTION / DECISION OF ANNUAL ELECTORS MEETING	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	FURTHER STATUS
AEM 2018.3.14	Bushfire Guidelines Submission 2	That Council:- 1. Investigate the appropriateness of the current interpretation of the BAL/BPZ/BMP advice for developers and development in the Mundaring Hills from both Shire staff and BAL professionals; 2. Seek clarification from the controlling bodies; and 3. Provide aerial photographs both pre and post of all new development over the last 5 years to see the effect of these recommendations.	<b>AEM Decisions 5 and 14 - Bushfire Guidelines Submissions 1 and 2</b> <b>OCM February 2019 - C5.02.19</b> That Council resolves to note a detailed report will be presented to the April 2019 ordinary meeting of Council in regards to these two AEM decisions  <b>OCM April 2019 - C6.04.19</b> That Council, in response to AEM (12 December 2018) decisions 5 and 12: 1. Notes the advocacy undertaken in regards to the Guidelines for Planning in Bushfire Prone Areas to date; 2. Requests the CEO continue to advocate for changes to the Guidelines for Planning in Bushfire Prone Areas that balance bushfire, biodiversity and other risk considerations when the opportunities arise; 3. Writes to the Minister for Emergency Services and Minister for Planning requesting the State: a. undertake an independent review of the bushfire policy development process and State Planning Policy with a view to provide for greater transparency and participation, and b. assist in the funding of Western Australia specific research to better adapt eastern states bushfire standards into a Western Australian context; 4. Requests Western Australian Local Government Association (WALGA), through East Metropolitan Zone, advocate for changes to the Guidelines for Planning in Bushfire Prone Areas that balance bushfire, biodiversity and other risk considerations and to support points 3 (a) and (b) above; and	Statutory Services	Complete	
AEM 2018.3.15	Periodic Competition for the Position of CEO	Resolves to:- 1. Subject the position of CEO to internal and external competition after four years of the CEO being in that position; and 2. Resolves that, commencing with immediate effect that any employment contract with a CEO reflect this mandatory requirement.	<b>OCM February 2019 - C15.02.19</b> That Council resolves to note but not further consider AEM decision 15 for the reasons detailed in this report.		Complete	Local Government (Administration) Regulations in effect from 3 February 2021 mandate CEO Standards, one standard being that the position of CEO has to be advertised if a period of 10 or more years has elapsed since a recruitment process has been carried out.
AEM 2018.3.16	WA Chidlow Junior Motor Cross Lease	That Council:- At Reserve 6203 Old Northam Road which is the WA Junior Motor Cross Inc., when the lease comes up in a few years' time, could it be considered to be used as a short stay, eco-friendly caravan park, for eco-tourists, grey nomads, families etc. This fills a need, where this is another Junior Motor Cross 15 minutes away out Toodyay Road.	<b>OCM February 2019 - C16.02.19</b> That Council resolves not to support AEM decision 16 for the reasons detailed in this report.		Complete	No further action applicable
AEM 2018.3.17	Write to Planning Minister - Environmental Clearing Issues with New Developments	That Council write to the Planning Minister (Rita Saffioti) and express extreme disappointment in the WA Planning system which allows extensive and inappropriate clear felling of trees and vegetation on private property during large developments.	<b>OCM February 2019 - C17.02.19</b> That Council resolves not to support AEM decision 17 for the reasons detailed in this report.		Complete	No further action applicable

**2017 ANNUAL ELECTORS MEETING DECISIONS AND ACTIONS REGISTER**  
Meeting held Wednesday 13 December 2017

DECISION No.	MOTION TITLE	MOTION / DECISION OF ANNUAL ELECTORS MEETING	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	FURTHER STATUS
AEM 2017.4.1	Solar Savers	As members of the local community and Mundaring in Transition we would like to move a motion that the Shire of Mundaring create a working group, including members of the community, council staff and councillors, to investigate undertaking a project in our local area based on the Darebin Solar Savers initiative.	<b>OCM February 2018 - C4.02.18</b> That Council - 1. requests the Environmental Advisory Committee to create a working group including members of the community, a council representative and Shire staff to investigate financial implications and broader community interest in a Community Solar Project; and 2. notes that as the reporting of the working group will come back to Council via the Environmental Advisory Committee, this reduces any financial need to set up a separate working group.	Statutory Services	Complete	Environmental Advisory Committee working group considered information on the operation of Darebin Solar Savers and other similar initiatives by Victorian local governments. This informed the development of the Shire's adopted Energy and Emissions Reduction Strategy which prioritises Shire efforts towards reductions in energy use and emissions from Shire facilities and operations.
AEM 2017.4.2	Council Agenda Timeline	That the Shire of Mundaring give the councillors and public at least two weeks' notice of the agenda before the council meetings so that councillors and the public can be better prepared for council meetings.	<b>OCM February 2018 - C13.02.18</b> That Council – 1. requests the CEO amend the current timeline for publishing agendas for the Ordinary Council Meeting to provide two weekends for Elected Members and the community to have access to the agenda; and 2. notes providing an increased time that elected members have to consider officer reports and to ask questions can improve decision-making standards and may deliver more opportunities for community feedback and participation in local democracy through better informed Public Question Time and Petitions during Council meetings.	Office of the CEO	Complete	No further action applicable
AEM 2017.4.3	Mount Helena Pool	That the Mt Helena Residents and Ratepayers Association and the Shire of Mundaring collaborate, plan and encourage the use of the Mt. Helena Aquatic pool as an asset.	<b>OCM February 2018 - C6.02.18</b> Council notes that a report on the service level review regarding the Mount Helena Aquatic Centre will be presented at the ordinary meeting of Council held 13 March 2018.  <b>OCM March 2018 - C8.03.18</b> That Council: 1. Requests the Minister for Education to allow the Shire of Mundaring to withdraw from the current licence agreement with the Department of Education for the shared use of the Mt Helena Aquatic Centre and enter into a new licence agreement for the joint use of the Mt Helena Aquatic Centre with renegotiated cost sharing and a termination clause; and 2. Requests the CEO report back to Council in March 2021 on the Mt Helena Aquatic Centre operations, including community impacts, risks, costs and usage.	Strategic & Community Services	Complete	Refer to C8.09.19
AEM 2017.4.4	Trails between Mt Helena and Chidlow	That Shire of Mundaring upgrade the existing tracks and trails between the Northeast of Mt. Helena and the Northwest of Chidlow to a similar or greater standard of other approved local subdivision emergency access/egress roads by end September 2018.	<b>OCM February 2018 - C7.02.18</b> Council notes that a report on this matter, which will outline the safety and financial implications, will be presented at the ordinary meeting of Council held 13 March 2018.  <b>OCM March 2018 - C10.03.18</b> That Council: 1. Rejects the motion of the 2017 Annual Electors meeting to upgrade the existing tracks and trails between the Northeast of Mt. Helena and the Northwest of Chidlow to a similar or greater standard of other local subdivision emergency access/egress roads by end September 2018 for the following reasons: a. The tracks and trails concerned: I. Could not be upgraded to comply with the requirements of and Emergency Access Way as stipulated within the Guidelines for Planning in Bushfire Prone Areas, version 1.3, December 2017. II. Have been assessed to be unsuitable for upgrading to provide emergency access/egress due to their length and location within heavily vegetated areas and thus may be rendered unsafe due to nearby bush fires due to the presence of thick smoke or ignition due to spotting, or be directly impacted by the passage of a bushfire.	Statutory Services	Complete	No further action applicable
AEM 2017.4.5	Innovation Portal	That Shire of Mundaring website be amended to include an innovation portal to provide an opportunity for ratepayers and residents to give their ideas on how Shire services might be improved and encourage community debate.	<b>OCM February 2018 - C8.02.18</b> That Council - 1. determines that the funding of an innovation portal be considered as part of Council's deliberations in developing the 2018/19 Corporate Business Plan. 2. requests the representatives on the WALGA East Metro Zone to bring to the WALGA East Metro Zone meeting a request for a report about the development of an online tool that can be rolled out state-wide to facilitate on-line community input of ideas and innovations, action-request-resolution processes and similar processes.	Strategic & Community Services	Complete	Listed for consideration but not funded (C9.06.18).
AEM 2017.4.6	Ratepayer Satisfaction	That the Shire initiate and implement an on-line ACTION REQUEST SYSTEM, whereby ratepayers can: <input type="checkbox"/> request actions from the officers on line; <input type="checkbox"/> track the progress of the action request; <input type="checkbox"/> ensure agreed timelines are adhered to; and <input type="checkbox"/> provide a satisfaction rating on completion of the request.	<b>OCM February 2018 - C9.02.18</b> That Council – 1. determines that the funding of an on-line action request system be considered as part of Council's deliberations in developing the 2018/19 Corporate Business Plan; and 2. requests the representatives on the WALGA East Metro Zone to bring to the WALGA East Metro Zone meeting a request for a report about the development of an online tool that can be rolled out state-wide to facilitate on-line community input for an action-request-resolution processes.	Strategic & Community Services	Complete	Listed for consideration but not funded (C9.06.18).
AEM 2017.4.7	Caretaker Mode Prior to Elections	That the Shire adopt a "Caretaker Mode" policy similar to State and Federal Governments whereby no major undertakings are entered into during the election period.	<b>OCM February 2018 - C10.02.18</b> Council requests the CEO to develop a draft policy for Council feedback at a future Council forum in 2018.	Corporate Services	Complete	May 2018 - Council does not support the development of a policy as sought at the Annual Electors Meeting in December 2017.

2017 ANNUAL ELECTORS MEETING DECISIONS AND ACTIONS REGISTER  
Meeting held Wednesday 13 December 2017

DECISION No.	MOTION TITLE	MOTION / DECISION OF ANNUAL ELECTORS MEETING	COUNCIL DECISION	RESPONSIBLE DIRECTORATE	STATUS	FURTHER STATUS
AEM 2017.4.8	Ratepayer Perceptions	By means of an online survey all ratepayers will be invited to provide their perceptions of the Shire and the questions that are asked will be the same as those provided by the consultants appointed by the Shire.	<b>OCM February 2018 - C11.02.18</b> Council determines that the funding of such a survey be considered as part of Council's deliberations in developing the 2018/19 Corporate Business Plan. The reason being this will enable Council and staff to investigate the resource and financial implications of implementing such a survey.	Strategic & Community Services	Complete	Listed for consideration but not funded (C9.06.18).
AEM 2017.4.9	CEO Key Performance Indicators	That the performance indicators for the position of the CEO be published on the Shire website.	<b>OCM February 2018 - C12.02.18</b> Council determines that the CEO's performance indicators are not published on the Shire website. The reason being that the publishing of the CEO's performance indicators is a contractual matter between the CEO and Council and as such would require the mutual agreement of both parties.	Office of the CEO	Complete	No further action applicable
AEM 2017.4.10	Administrative Costs	That Councillors task the CEO to separate actually direct community service delivery costs from office administrative costs for accounting purposes and to report to Council on that bases and include that separation in the Annual Report.	<b>OCM February 2018</b> Council requests that a disclosure of employee costs (i.e.. salary and superannuation costs) by service delivery area be included as part of the monthly Statement of Financial Activity. This is to take effect from the month ending 31 March 2018. <b>LOST</b>	Office of the CEO	Complete	No further action applicable