



14 August 2024

## **NOTICE OF MEETING**

Dear Committee Member,

The next Bush Fire Advisory Committee meeting will be held at 7:00 PM on Wednesday, 21 August 2024 in the Civic Area, Shire of Mundaring Administration Centre.

The attached agenda is presented for your consideration.

Yours sincerely

**Jason Whiteaker**  
**CHIEF EXECUTIVE OFFICER**

### **Please Note**

If a Council Member has a query regarding a report item or requires additional information in relation to a report item, please contact the senior employee (noted in the report) prior to the meeting.



**AGENDA**  
**BUSH FIRE ADVISORY COMMITTEE MEETING**  
**21 AUGUST 2024**

**ATTENTION/DISCLAIMER**

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the Shire of Mundaring unless specific delegation of authority has been granted by Council. No person should rely on or act on the basis of any advice or information provided by a Member or Employee, or on the content of any discussion occurring, during the course of the Committee Meeting.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a Member or Employee, or the content of any discussion occurring during the course of the Committee Meeting.

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**BUSH FIRE ADVISORY COMMITTEE MEETING  
CIVIC AREA, SHIRE OF MUNDARING ADMINISTRATION CENTRE – 7:00 PM**

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**1.0 OPENING PROCEDURES**

Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

**1.1 Announcement of Visitors**

**1.2 Attendance/Apologies**

|                |                   |   |
|----------------|-------------------|---|
| <b>Members</b> | Ian Zlatnik       | Presiding Member / Deputy Chief Bush Fire Control Officer |
|                | Mark Luzi         | Director of Statutory Services                            |
|                | Doug Jeans        | Cr Central Ward   |
|                | John Daw          | Cr East Ward  |
|                | Karen Beale       | Cr West Ward  |
|                | Steve Dryden      | Captain Darlington  |
|                | Catriona McCarthy | Captain Chidlow   |
|                | Glen Stenton      | Captain Glen Forrest                                      |
|                | Aaron Thredgold   | Captain Mt Helena   |
|                | Dan Wharton       | Captain Parkerville                                       |
|                | Adrian Woodley    | Captain Sawyers Valley                                    |
|                | Jeff Bromilow     | Captain Stoneville  |
|                | Lesley Lynam      | Captain Wooroloo  |
|                | Neil Hawkins      | Mundaring Fire School                                     |
|                | Jamie O'Neill     | Chief Bush Fire Control Officer                           |
|                | Gary Rowles       | Deputy Chief Bush Fire Control Officer                    |
|                | Nigel Morgan      | Deputy Chief Bush Fire Control Officer                    |
|                | Tom Belger        | Deputy Chief Bush Fire Control Officer                    |

|              |                 |   |
|--------------|-----------------|---|
| <b>Staff</b> | Adrian Dyson    | Manager Community Safety & Emergency Management     |
|              | Craig Cuthbert  | Coordinator Community Safety & Emergency Management |
|              | Karen Dore      | Bushfire Risk Management Officer                    |
|              | Charlotte Jones | Emergency Management Secretary                      |

|                  |               |                       |
|------------------|---------------|-----------------------|
| <b>Apologies</b> | Robin Preston | Captain Darling Range |
|------------------|---------------|-----------------------|

|               |          |                  |
|---------------|----------|------------------|
| <b>Guests</b> | Rod Reed | Lt Darling Range |
|---------------|----------|------------------|

**2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

**3.0 DECLARATION OF INTEREST**

**3.1 Declaration of Financial Interest and Proximity Interests**

Council Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

### **3.2 Declaration of Interest Affecting Impartiality**

A Council Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

### **4.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

| <b>RECOMMENDATION</b>   |
|---|
| That the Minutes of the Bush Fire Advisory Committee Meeting held 22 May 2024 be confirmed. |

### **5.0 PRESENTATIONS**

## 6.0 REPORTS OF EMPLOYEES

### 6.1 Planning (Mitigation & Season) - Bush Fire Mitigation program - Priorities, Engagement, and Upcoming Fire Season Planning

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|                                   |   |
|-----------------------------------|---|
| <b>File Code</b>                  | EM.VNT1   |
| <b>Author</b>                     | Craig Cuthbert, Coordinator Community Safety & Emergency Management |
| <b>Senior Employee</b>            | Mark Luzi, Director Statutory Services                              |
| <b>Disclosure of Any Interest</b> | Nil   |
| <b>Attachments</b>                | Nil   |

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#### **PURPOSE**

To collaboratively engage and discuss planning in mitigation and the fire season for this upcoming period, with the Shire of Mundaring Volunteer Bushfire Brigades and other internal and external stakeholders. This includes identifying future priorities and engagement with the community and other stakeholders relating to these topics.

#### **BACKGROUND**

The Bush Fire Advisory Committee (BFAC) has quarterly themes for each meeting, this is to ensure wider consultation is taking place with brigades allowing for the Council to be better informed on the upcoming burning periods, mitigation planning, and response.

#### **STATUTORY / LEGAL IMPLICATIONS**

Nil

#### **POLICY IMPLICATIONS**

Nil

#### **FINANCIAL IMPLICATIONS**

Nil

#### **STRATEGIC IMPLICATIONS**

Mundaring Strategic Community Plan 2020 - 2030

Priority 1 - Community

Objective 1.1 – Healthy, safe, sustainable and resilient community

Strategy 1.1.7 – Provide emergency management planning, disaster management and disaster recovery, and associated community liaison and education

#### **SUSTAINABILITY IMPLICATIONS**

Nil implications as this will strengthen the consultation and collaboration resulting in achieving the Council's aspirations to strive for Sustainable Environments, Communities, and Governance as per Council Plan 2024-2034

## RISK IMPLICATIONS

|   |                    |               |
|---|--------------------|---------------|
| <b>Risk:</b> Reputational risk - in that a reduction in communication between internal and external stakeholders could occur, if not carried out. |                    |               |
| <b>Likelihood</b>   | <b>Consequence</b> | <b>Rating</b> |
| Unlikely  | Insignificant      | Low           |
| <b>Action / Strategy</b>  |                    |               |
| Carry out quarterly themes to ensure continuity in communications between all internal and external stakeholders.                                 |                    |               |

## CORPORATE COMMUNICATIONS

The Council Decision will be communicated in the following way/s.

| Direct to stakeholder /s | Website article/ post | Social media post | Print article/ media release | E-newsletter/ Community update | Advertisem ent | Nil |
|--------------------------|-----------------------|-------------------|------------------------------|--------------------------------|----------------|-----|
| Yes                      | N/A                   | N/A               | N/A                          | N/A                            | N/A            |     |

## EXTERNAL CONSULTATION

Nil

## COMMENT

The brigade representatives are now invited to provide an update on how their brigades and areas are tracking with the planned burning of private property or burns allocated by the Shire.

Each brigade is invited to provide an update on the following points relating to mitigation:

- Number of burns listed at the brigade.
- Number of burns completed since June 2024.
- Average size and cost of burns.
- Current impediments preventing burns from being completed.
- Engagement that the brigades have carried out employing social media, receiving inquiries, preparedness, recruitment, etc.
- Mitigation priorities they see in their respective areas.\*\*\*

*\*\*\* This will assist the Shire in conjunction with the use of the Bushfire Risk Management Plan and risk assessments utilising the Bushfire Risk Management System. Prioritising the works to be applied for through the Mitigation Activity Fund (MAF) or to be funded by the municipal budget.*

Each brigade is invited to provide an update on the following points relating to the upcoming fire season and planning:

- Current number of 'Active Fire Fighters'
- Number of new members in training and ready for the upcoming season
- Planned training heading into the season
- Potential impediments leading up to the season (i.e. training course availability, meeting requirements as per the Brigade Operating Procedures (BOPs), etc.)
- Engagement with the community leading into the season (i.e. Social media campaigns, sharing of information, continuity in the content shared, appropriate sources used to gain information, etc.)

An update will be given by the Shire on its mitigation activities, upcoming grant monies, mitigation projects currently underway, and any community engagement being undertaken as a result of these.

## **VOTING REQUIREMENT**

Simple Majority

### **OFFICER RECOMMENDATION**

That the Committee acknowledges the items in this report were discussed in line with the quarterly theme of - *Planning of Mitigation & Season, Bush Fire Mitigation Program, Priorities, Engagement and Upcoming Fire Season Planning*. Including feedback provided on these matters by brigades.



## 6.2 Update - CESM Mundaring / Chief Bush Fire Control Officer

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**File Code** GV.MTG 6.5

**Attachments** 1. CESM Report August 24 [↓](#)

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### **PURPOSE**

To brief the Committee on update provided by Jamie O'Neill CESM / Chief Bush Fire Control Officer

### **VOTING REQUIREMENT**

Simple Majority

| <b>OFFICER RECOMMENDATION</b>   |
|---|
| That the Committee notes the Updated CESM / Chief Bush Fire Control Officer report. |

SHIRE OF MUNDARING BFAC AUGUST 21, 2024CBFCO/CESM REPORT**PREVENTION.**

- Shire of Mundaring is currently in the open burning period, while the risk of bushfires is currently low, the colder weather has led to an increased risk of structure fires. As temperatures drop, the use of heaters, fireplaces, and other heating devices becomes more common, which can contribute to a higher incidence of house fires.
- **PREPAREDNESS.**
  - Dual mobilisation remains in place for Wooroloo and Chidlow
  - While we have recently received some much-needed rain, it is predicted that our burning period may still be cut short due to the potential for temperatures to rise before we can complete our burns. This presents several challenges in meeting our burning targets:
    - **Weather Variability:** The unpredictable weather patterns can limit the windows of opportunity for safe and effective burning.
    - **Resource Allocation:** Ensuring we have sufficient resources, including personnel and equipment, ready and available during these short periods is crucial.
    - **Safety Concerns:** The rising temperatures may increase the risk of fire outbreaks, making it essential to prioritise safety for all involved.
    - **Environmental Conditions:** Changing environmental conditions, such as increased dryness and wind, can complicate planned burns and necessitate adjustments to our strategies.
    - **Community Impact:** Balancing the need for controlled burns with the potential impact on nearby communities requires careful planning and communication.

We must remain flexible and prepared to adapt our plans as conditions change. Continuous monitoring and assessment will be key to navigating these challenges and ensuring the safety and effectiveness of our burning efforts.

- **2024 – 2025 Mitigation plan**

| <i>BURN CELL</i>  | <i>COMMENTS</i>   |
|---|---|
| <i>Betty St, Chidlow cells x 2, 59ha</i>  | <i>Cell adjacent to Ash Rd yet to be completed</i>                    |
| <i>Kintore Rd, Parkerville</i>  | <i>Grass tree burning completed</i>                                   |
| <i>Forrest Ave, Mundaring 10.7ha</i>  | <i>Firebreaks upgraded</i>  |
| <i>Liberton Rd, Chidlow cells x 30, 912ha</i>                                   | <i>Eastern side of Liberton Rd completed</i>                          |
| <i>Malabar Rd, Sawyers Valley 2X cells, 7.5ha</i>                               |   |
| <i>O'Conner Rd, Mahogany Creek X3 cells, 94.7ha</i>                             |   |
| <i>Sawyer Rd, Sawyers Valley X3 cells, 10ha</i>                                 |   |
| <i>Whitlam St, Mt Helena cells x 23, 375ha</i>                                  | <i>Fire break upgraded partial hazard reduction burning completed</i> |
| <i>Nelson Rd, Darlington (Cell 5) of Darlington super parcel prescription</i>   |   |
| <i>Oakleigh Rd, Darlington (Cell 2) of Darlington super parcel prescription</i> |   |
| <i>Stoneliagh Rd, Sawyer Valley 6.5ha</i>                                       |   |
| <i>Thornwick Cres, Chidlow 5.4ha</i>  |   |

**RESPONSE**

The Department of Fire and Emergency Services (DFES) is committed to continuing its support for firefighting efforts in North America. If you have volunteers who are interested in participating, please ensure they complete the deployment register. This register is available on the Volunteer Portal.

Captains are reminded to ensure their members meet the minimum requirements for deployment. It is important to note that those attending will face arduous firefighting conditions.

**BRIGADE INCIDENTS 06/05/2023 – 06/08/2024.**

**ALL SHIRE INCIDENTS**

| <b>Incident Type</b>           | <b>2023/2024</b> | <b>2024/2025</b> |
|--------------------------------|------------------|------------------|
| Called Off - No Attendance     | 1                | 2                |
| False Alarm - System Initiated | 5                | 3                |
| False Call - Good Intent       | 56               | 7                |
| False Call - Malicious         | 2                | 1                |
| Fire - Bushfire (lge)          | 1                | 0                |
| Fire - Bushfire (sml)          | 11               | 8                |
| Fire - Other/Rubbish/Vehicle   | 4                | 4                |
| Fire - Structure               | 6                | 1                |
| Hazardous Situation            | 1                | 0                |
| Natural Hazard                 | 8                | 1                |
| Rescue & Medical               | 1                | 2                |
| Road Crash & Rescue            | 7                | 2                |
| <b>Total</b>                   | <b>103</b>       | <b>31</b>        |

Attachment 1 to Report 6.2

|  |           |
|--|-----------|
| <b>Total Number of Bushfires:</b>                  | <b>13</b> |
| Unreported   | 3         |
| Other open flames or fire                          | 3         |
| Suspicious/Deliberate                              | 3         |
| Burn off fires                                     | 1         |
| Campfires/bonfires/outdoor cooking                 | 1         |
| Undetermined                                       | 1         |
| Reignition of previous fire                        | 1         |
| Weather Conditions - Lightning                     | 0         |
| Human Error (Left on, knock over, unattended etc.) | 0         |

| Incident No | Date / Time      | Street                        | Ignition Cause                                     | Size (hect) | Location Description          |
|-------------|------------------|-------------------------------|--|-------------|-------------------------------|
| 668033      | 10/05/2024 25:18 | BOYA GOVERNMENT QUARRY 2 MINE | Campfires/bonfires/outdoor cooking                 | < 1         | BOYA GOVERNMENT QUARRY 2 MINE |
| 668044      | 10/05/2024 27:21 | HALL RD                       | Other open flames or fire                          | < 1         | MUNDARING WEIR HOTEL          |
| 669750      | 18/05/2024 57:12 | WHITE GUM GLEN                | Undetermined                                       | 5           |                               |
| 669918      | 18/05/2024 16:23 | SWAN VIEW RD                  | Suspicious/Deliberate                              | < 1         |                               |
| 670126      | 20/05/2024 14:09 | HOBBIT GLDE                   | Other open flames or fire                          | < 1         |                               |
| 671959      | 27/05/2024 42:21 | MICHAEL CR                    | Suspicious/Deliberate                              | < 1         |                               |
| 674611      | 14/06/2024 05:17 | GLADSTONE AV                  | Suspicious/Deliberate                              | < 1         |                               |
| 674658      | 14/06/2024 07:21 | WILLCOX ST                    | Reignition of previous fire                        | < 1         |                               |
| 674852      | 15/06/2024 18:14 | TIMBERTOP WAY                 | Unreported   | < 1         |                               |
| 675180      | 17/06/2024 36:12 |                               | Unreported   | < 1         |                               |
| 675831      | 21/06/2024 15:15 | GREAT EASTERN HWY             | Other open flames or fire                          | < 1         |                               |
| 675909      | 22/06/2024 13:03 | BUNNING RD                    | Burn off fires                                     | < 1         |                               |
| 677150      | 30/06/2024 17:22 | MONS RD                       | Unreported   | < 1         |                               |
| 677225      | 01/07/2024 29:12 | KEANE ST W                    | Unreported   | < 1         |                               |
| 677343      | 02/07/2024 51:09 | STRETTLE RD                   | Unreported   | < 1         |                               |
| 677562      | 04/07/2024 54:04 | GOVERNMENT RD                 | Unreported   | < 1         |                               |
| 677623      | 04/07/2024 15:14 | BULKIRRA PL                   | Other open flames or fire                          | < 1         | PATRICK HARPER                |
| 677777      | 05/07/2024 32:13 | GREAT EASTERN HWY             | Burn off fires                                     | < 1         |                               |
| 678121      | 07/07/2024 09:20 | NEEDHAM RD                    | Weather Conditions - Lightning                     | < 1         |                               |
| 678900      | 13/07/2024 35:20 | NEEDHAM RD                    | Unreported   | < 1         |                               |
| 679966      | 22/07/2024 03:19 | GREAT EASTERN HWY             | Human Error (Left on, knock over, unattended etc.) | < 1         |                               |

### 6.3 Update - Bush Fire Risk Management Officer

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**File Code** GV.MTG 6.5

**Attachments** 1. BRMO Update August [↓](#)

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#### **PURPOSE**

To brief the Committee on Shire of Mundaring progress against its Bushfire Risk Management Plan as per the Bushfire Risk Management Officer (BRMO) Quarterly Update (with amendments as at 2 August 2024).

#### **VOTING REQUIREMENT**

Simple Majority

| <b>OFFICER RECOMMENDATION</b>  |
|--|
| That the Committee notes and provides feedback on the BRMO Quarterly update (with amendments as at 2 August 2024). |



**Bushfire Risk Management Officer (BRMO)**  
**Quarterly Update, 30/06/24** BFAC update 02/08/24

**Key**  
 Up-to-date ●  
 In progress ●  
 Overdue ●

|   |                             |                             |                    |                |
|---|-----------------------------|-----------------------------|--------------------|----------------|
| <b>1. Bushfire Risk Management Plan (BRMP) and Bushfire Area Access Strategy (BAAS)</b>   |                             |                             |                    |                |
| <ul style="list-style-type: none"> <li>● <b>BRMP 2019-2024:</b> draft review commenced for 2025-2030 update.</li> <li>● <b>BAAS:</b> Audit complete and disseminated for internal feedback. Strategy update drafted. Previous request by Brigades to have access to data noted.</li> </ul>  |                             |                             |                    |                |
| <b>2. Stakeholder Relations</b>   |                             |                             |                    |                |
| <ul style="list-style-type: none"> <li>● <i>Stakeholder Relations Plan Summary available on request.</i> <ul style="list-style-type: none"> <li>● <b>DFES</b> – 2024-2025 Burn Program, meeting to be facilitated by DFES.</li> <li>● <b>DoE (DFES)</b> – ongoing liaison with DFES Bushfire Risk Management Liaison Officer.</li> <li>● <b>DPLH (DFES)</b> – pre-season 2024-2025 to be scheduled.</li> <li>● <b>MRWA</b> – pre-season 2024-2025 to be scheduled.</li> <li>● <b>WaterCorp</b> – pre-season 2024-2025 to be scheduled.</li> </ul> </li> </ul> <p><i>Other Agencies 'as required' and / or via Shire's FHIO / FPO.</i></p>   |                             |                             |                    |                |
| <b>3. Community Engagement</b>  |                             |                             |                    |                |
| <b>Inform</b>   | <b>Consult</b>              | <b>Involve</b>              | <b>Collaborate</b> | <b>Empower</b> |
| <ul style="list-style-type: none"> <li>● <b>ProPer Prep (Inform &amp; INSPIRE)</b> <ul style="list-style-type: none"> <li>● <a href="https://engage.mundaring.wa.gov.au/emergency-response-recovery">https://engage.mundaring.wa.gov.au/emergency-response-recovery</a></li> </ul> </li> <li>● <b>At Risk Communities / Disability Inclusive Emergency Preparedness (DIEP) (Involve)</b> <ul style="list-style-type: none"> <li>● <a href="https://collaborating4inclusion.org/diep/reports-wa/">https://collaborating4inclusion.org/diep/reports-wa/</a></li> </ul> </li> <li>● <b>Volunteer Recruitment (facilitate to Empower)</b> <ul style="list-style-type: none"> <li>● To re-engage with Brigades for feedback / forward thoughts (August BFAC).</li> </ul> </li> <li>● <b>Bush Fire Ready Groups / Initiatives (Collaborate)</b> <ul style="list-style-type: none"> <li>● WVBFB – supported Burn Smart talk on Saturday 27 July 2024.</li> <li>● SVVBFB – supporting Open Day on Saturday 14 September 2024.</li> </ul> </li> <li>● <b>Community Engagement Facilitator (was Bushfire Ready Facilitator) (Empower)</b> <ul style="list-style-type: none"> <li>● Completed at DFES Cockburn, Saturday 20 July 2024. Some great resources to share with any interested Brigades / Preparedness Advocates.</li> </ul> </li> </ul> |                             |                             |                    |                |
| <b>4. Mitigation Activity Funding (MAF)</b>   |                             |                             |                    |                |
| ● <b>23-24</b> \$740,000.00   | ● <b>22-23</b> \$499,146.12 | ● <b>21-22</b> \$499,968.54 |                    |                |
| ● <b>20-21</b> \$331,596.00   | ● <b>19-20</b> \$308,082.91 | ● <b>18-19</b> \$166,288.00 |                    |                |
| ● <b>MAF 23-24 Round 1</b> , \$500k acquitted.  |                             |                             |                    |                |
| ● <b>MAF 23-24 Round 2</b> \$240k, acquittal submitted, <i>ongoing</i> .  |                             |                             |                    |                |
| <ul style="list-style-type: none"> <li>● <b>MAF 24-25</b> \$486,500 application, \$327,500 approved. <del>Twenty three</del> <b>Sixteen</b> treatments:                     <ol style="list-style-type: none"> <li><del>1. Burton Park, Darlington</del></li> <li>2. Christmas Tree Creek, Parkerville</li> <li><del>3. Quarry Court, Glen Forrest</del></li> <li>4. Railway Reserve Heritage Trail - Old Sawyers to Sawyers Road, Sawyers Valley <i>partial</i></li> <li>5. Railway Reserve Heritage Trail - Railway Terrace to Keane Street West, Mount Helena</li> <li>6. Railway Reserve Heritage Trail - Stoneville Road to Sexton Street, Sawyers Valley</li> <li>7. Superblock, Glen Forrest</li> </ol> </li> </ul>  |                             |                             |                    |                |

| <b>5. Other Funding Opportunities</b>   |
|---|
| <p>● <b>All West Australians Reducing Emergencies Aware (AWARE) 2024-25.</b><br/>Due to current capacity and previously successful grants decision made to not apply.</p>   |
| <p>● <b>National Disaster Risk Reduction (NDRR) 2023-24 successful.</b></p> <ul style="list-style-type: none"> <li>• Ref: NDRR2324-014, \$10,000 to cover contractor fees.</li> <li>• Project: creation of a further ten informative localised property and personal preparation related videos as per project plan.</li> <li>• Status – filming complete, editing and release underway.<br/>July: “Clean Gutters” (<a href="https://youtu.be/6p2-PZaTQr8?si=gAOs0f_toAZ4y11g">https://youtu.be/6p2-PZaTQr8?si=gAOs0f_toAZ4y11g</a>)<br/>August: “Prune Rake Remove” <a href="https://youtu.be/RSflzgtc-4o">https://youtu.be/RSflzgtc-4o</a><br/>(scheduled) September: “Fix Fire Traps” <a href="https://youtu.be/uBourmk1-pE">https://youtu.be/uBourmk1-pE</a></li> </ul> |
| <p>● <b>National Disaster Risk Reduction (NDRR) 2024-25 successful.</b></p> <ul style="list-style-type: none"> <li>• Ref: NDRR2425-014, \$139,671 project, \$69,720 requested.</li> <li>• Static Water Supplies Support Community Safety – three 60,000 litre static water tanks, one with a community mural to support a community awareness campaign.</li> <li>• Status – finalising quotes and engagement campaign.</li> </ul>   |
| <p>● <b>All West Australians Reducing Emergencies Aware (AWARE) 2023-24 successful.</b></p> <ul style="list-style-type: none"> <li>• Ref: AWARE2324-018, \$21,600 to cover training courses.</li> <li>• Formal BAL Assessor training for six staff (6) to assist with community engagement in relation to personal preparedness, including retro-fitting older homes.</li> <li>• Status – course completed by all staff, with three to complete final assessments.<br/>Drafting promotional campaign to raise community awareness.</li> </ul>   |
| <p>● <b>Disaster Ready Fund (DRF) Round Two (2024) pending.</b></p> <ul style="list-style-type: none"> <li>• Ref: DRF2425-080, Evacuation Centre Power Redundancy Project (generator at The Arena), \$91,235 requested (+ \$91,235 contribution).</li> <li>• Outcome expected late 2024, funds available early 2025.</li> </ul>   |
| <p>● <b>Disaster Recovery Funding (DRFA) pending.</b></p> <ul style="list-style-type: none"> <li>• Ongoing liaison following storm event (16 January 2024), refer Manager Community Safety &amp; Emergency Management.</li> </ul>   |
| <p>● <b>Projects Under Discussion / Development</b></p> <ul style="list-style-type: none"> <li>• Emergency Response Trailer – Animal Welfare (\$15,000).</li> <li>• Firewise Garden, Mundaring Fire School. <i>Update at meeting.</i></li> <li>• Brigade Calendar – could be used to promote Brigades AND monthly ProPer Prep messaging. <i>Update at meeting.</i></li> </ul>   |
| <p>● <b>Project Ideas</b></p> <ul style="list-style-type: none"> <li>• Bushfire Area Access Strategy works.</li> <li>• Jane Brook and / or Wooroloo Brook management plan and works.</li> <li>• Public awareness video, multi-layered walk-through of an incident (in collaboration with Shires of Toodyay and Chittering).</li> <li>• Generators – Boya Community Centre, Brown Park and Mundaring Police Station.</li> <li>• Telecommunications.</li> <li>• Equipment, ie drones, dashcams, mobile CCTV.</li> </ul>   |

## 6.4 Update - Mundaring Fire School

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**File Code** GV.MTG 6.5

**Attachments** 1. Update - Mundaring Fire School [↓](#)

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### **PURPOSE**

That the Committee reviews the Mundaring Fire School update attached as provided by Neil Hawkins.

### **VOTING REQUIREMENT**

Simple Majority

| <b>OFFICER RECOMMENDATION</b>                                     |
|---|
| That the Committee notes the Mundaring Fire School Report Update. |





**TO:** Chief Bushfire Control Officer/CESM  
**SUBJECT:** Mundaring Firefighters School Report to BFAC, August 2024  
**DATE:** 1 August 2024

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The following items were discussed at the last VBFSTAG meeting:

- The development of new skills cards for initial incident management, six of which have been developed for review, not sure of their current status.
- The development of a simple HAZMAT Incident awareness course for BFBs who may attend in a support role, or who may come across a HAZMAT incident when responding to something else, i.e. truck or shed fire.
- Tree Hazard Awareness Course – online course – ongoing development.
- UXO Awareness Course - **online course accessible now on eAcademy.**
- Ground Controller Course – addition of a practical element – Comms exercise.
- Ground Observer Course – Being trialled, due to be published soon.
- Still waiting for an update on the ICV Training Package.
- EV Fire training for first responders is needed, especially in the Regions.

There was a combined training advisory group workshop/forum in April, this brought together all the training advisory groups, BFS, VFRS, VFES, SES and VMRS for some updates from DFES, eAcademy and discussions around volunteer training generally.

The main topics of discussion were:

- RPL/RCC Processes
- IIR Process
- On-Line Induction Training
- Volunteer Hub Updates

The blended Bushfire Safety Awareness Course has been released, we have not run it yet and have had some feedback that some instructors, whilst supportive of the online concept are concerned that the face-to-face time has been reduced too much. This is the first course anyone does, and it is important that we get the students into the correct mind-set for being a bushfire volunteer.

We will be reviewing the online content with all BSA TAs to look at the course and see if we want to include it in next year's calendar.

The new WA Emergency Management Training Academy is transitioning into the next phase. Land has been procured and the Project Action Team, that I sit on, has been re-activated to finalise the Business Case for final funding from Treasury.

The focus is on making training accessible to volunteers, including on-site accommodation so regional members get to use it. It will benefit us through improved access to the training props, so watch this space.

Finally, please make sure that you get your members nominated on courses, we generally have plenty of places available. I will continue to send out a list of nomination numbers and places available for upcoming course every month or so.

A handwritten signature in black ink, appearing to read 'Neil Hawkins', is written over the printed name.

Neil Hawkins  
Mobile – 0412 225 886  
Shire of Mundaring Fire Training Co-ordinator  
Chairperson Mundaring Firefighters School

## 6.5 Community Engagement

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|                    |            |
|--------------------|------------|
| <b>File Code</b>   | GV.MTG 6.5 |
| <b>Attachments</b> | Nil        |

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### SUMMARY

That the Committee reviews the Community Engagement update as advised.

|            |   |              |
|------------|---|--------------|
| 7/8/2024   | ProPer Prep monthly social media post "prune, rake, remove" (August), <b>thank you to DVFBF, MHVFBF, GFVFBF and SVVFBF for sharing + Mundaring Residents &amp; Ratepayers Progress Association.</b> | Shire        |
| 17/07/2024 | Mundaring Christian College Yr9 Fire Safety Training  | Mount Helena |
| 19/07/2024 | Mundaring Christian College Yr9 Fire Safety Training  | Mount Helena |
| 12/08/2024 | Mundaring Christian College Pre-Primary & Kindy   | Mount Helena |
| 27/07/2024 | Wooroloo Community Christmas in July and Winter burning workshop with Mick Lenne (Shire Fire Hazard Inspection)   | Wooroloo     |
| 25/04/2024 | ANZAC Day gunfire breakfast   | Chidlow      |

### VOTING REQUIREMENT

Simple Majority

### OFFICER RECOMMENDATION

That the Committee notes the community engagement update as detailed.

## 6.6 Infringements and Prosecutions

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**File Code** GV.MTG 6.5  
**Attachments** Nil

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### **PURPOSE**

That the Committee reviews the updates to the Infringements and Prosecutions below.

### **PROSECUTIONS**

|           |  |                         |
|-----------|--|-------------------------|
| 6/05/2024 | <i>Bushfires Act 1954 s24F</i>                 | Stoneville (Successful) |
| 13/5/2024 | <i>Bushfires Act 1954 s24B &amp; 22B(2)(a)</i> | Mt Helena (Successful)  |

### **VOTING REQUIREMENT**

Simple Majority

### **OFFICER RECOMMENDATION**

That the Committee notes the above Prosecution updates.

## 6.7 Schedule of Pending Items

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|--------------------|------------|
| <b>File Code</b>   | GV.MTG 6.5 |
| <b>Attachments</b> | Nil        |

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### PURPOSE

This report item includes a range of actions identified by the BFAC for future action and report.

### COMMENT

Pending actions are discussed at each meeting and relate to matters being investigated by committee members of officers prior to final consideration.

| <b>REF NO.</b> | <b>ACTION</b>  | <b>BY WHOM</b> | <b>TIME FRAME</b> |
|----------------|--|----------------|-------------------|
| 1              | Wooroloo Bush Fire Enquiry Recommendations                                   | Adrian Dyson   | Ongoing           |
| 2              | Volunteer Bush Fire Brigade Register of Cancer Incidents – Updates from DFES | Adrian Dyson   | Ongoing           |
| 3              | Australian Fire Danger Rating System   | Adrian Dyson   | Ongoing           |

### VOTING REQUIREMENT

Simple Majority

#### OFFICER RECOMMENDATION

That the Committee note any updates from the items included in the schedule of pending items.

**7.0 URGENT BUSINESS (LATE REPORTS)**

**8.0 CLOSING PROCEDURES**

**8.1 Date, Time and Place of the Next Meeting**

**8.2 Closure of the Meeting**