

Agenda Special Grants Selection Committee Meeting

27 November 2024



NOTICE OF MEETING

Dear Council Member,

The next Special Grants Selection Committee meeting will be held in the Council Chamber at 5.00pm on Wednesday, 27 November 2024.

The attached agenda is presented for your consideration.

Yours sincerely,

Jason Whiteaker

CHIEF EXECUTIVE OFFICER

Please Note

If a Council Member has a query regarding a report item or requires additional information in relation to a report item, please contact the senior employee (noted in the report) prior to the meeting.

ATTENTION/DISCLAIMER

The purpose of this Council Meeting is to discuss and make resolutions to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the Shire of Mundaring unless specific delegation of authority has been granted by Council. No person should rely on or act on the basis of any advice or information provided by a committee member or employee, or on the content of any discussion occurring, during the course of the Committee meeting.

The Shire of Mundaring expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a committee member or employee, or the content of any discussion occurring during the course of the Committee Meeting.

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**SPECIAL GRANTS SELECTION COMMITTEE MEETING
COUNCIL CHAMBER, 7000 GREAT EASTERN HIGHWAY, MUNDARING – 5:00 PM**

1.0 OPENING PROCEDURES

Acknowledgement of Country

Shire of Mundaring respectfully acknowledges the Whadjuk people of the Noongar Nation, who are the traditional custodians of this land. We acknowledge Elders past, present and emerging and respect their continuing culture and the contribution they make to the region.

Recording of Meeting

Members of Council and members of the gallery are advised that this meeting will be audio-recorded.

1.1 Announcement of Visitors

1.2 Attendance/Apologies

Members	Cr Luke Ellery (Presiding Member)	South Ward
	Pres Paige McNeil	Shire President
	Cr John Daw	East Ward
	Cr Doug Jeans	Central Ward
Staff	Megan Griffiths	Director Strategic & Community Services
	Shannon Foster	Manager Libraries, Communications & Engagement
	Jorim Johnson	Community Capacity Building Officer
	Paula Health	Minute Secretary

Apologies

2.0 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

3.0 DECLARATION OF INTEREST

3.1 Declaration of Financial Interest and Proximity Interests

Council Members must disclose the nature of their interest in matters to be discussed at the meeting (*Part 5 Division 6 of the Local Government Act 1995*).

Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting (*Sections 5.70 and 5.71 of the Local Government Act 1995*).

3.2 Declaration of Interest Affecting Impartiality

A Council Member or an employee who has an interest in a matter to be discussed at the meeting must disclose that interest (*Shire of Mundaring Code of Conduct, Local Government (Admin) Reg. 34C*).

4.0 PUBLIC QUESTION TIME

Procedures for asking and responding to questions are determined by the Presiding Member and in accordance with the Shire's Meeting Procedures Local Law 2015. Questions must relate to a function of the Committee.

5.0 PRESENTATIONS

5.1 Deputations

- (1) Members of the public may, during the deputations segment of the order of business and with the consent of the Presiding Member, make a public statement on any matter that appears on the agenda for that meeting provided that –
 - a) the deputation is limited to a maximum of 3 minutes, unless otherwise determined by the Presiding member;
 - b) the deputation is not offensive or defamatory in nature, providing that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the statement in a manner that is not offensive or defamatory; and
 - c) no discussion or questions relating to the deputation are permitted, unless otherwise determined by the Presiding Member.
- (2) Fifteen minutes is to be allocated for deputations.
- (3) Once all statements have been made, nothing prevents the unused part of the deputation time period from being used for other matters.
- (4) If the 15 minute period set aside for deputations is reached, Council may resolve by resolution that statement time be extended for no more than two 15 minute extensions.

5.2 Petitions

- (1) A petition is to –
 - a) be addressed to the President;
 - b) be made by electors of the district;
 - c) state the request on each page of the petition;
 - d) contain the legible names, addresses and signatures of the electors making the request;
 - e) contain a summary of the reasons for the request;
 - f) state the name of the person to whom, and an address at which, notice to the petitioners can be given; and
 - g) not contain offensive or insulting language.
- (2) On the presentation of a petition –
 - a) the member presenting it or the CEO is confined to reading the petition; and
 - b) the only motion that is in order is that the petition be received and that it be referred to the CEO for action.
- (3) At any meeting, the Council is not to vote on any matter that is the subject of a petition presented to that meeting, unless –
 - a) The matter is the subject of a report included in the agenda; and
 - b) The Council has considered the issues raised in the petition.

5.3 Presentations

6.0 REPORTS OF EMPLOYEES

6.1 InspireArts Community Creativity & Culture Fund Application - Bibbul Ngarma Aboriginal Association Inc

File Code	GS.COM2.09
Author	Jorim Johnson, Community Capacity Building Officer
Senior Employee	Megan Griffiths, Director Strategic & Community Services
Disclosure of Any Interest	Nil
Attachments	1. 2024-2025 InspireArts Community Creativity and Cultural Fund Report to GSC

PURPOSE

To consider an application from Bibbul Ngarma Aboriginal Association Inc. for an amount of \$3000 + GST to deliver three workshops as part of the BoorYul-Bah-Bilya Program (see **Attachment 1**).

BACKGROUND

In May 2021, Council (C7.05.21) resolved to allocate an annual amount of \$7000 to a new arts and culture grant (with annual Perth CPI indexation applied from year two onwards). The InspireArts Community Creativity & Cultural Fund was developed to support arts, culture and heritage initiatives developed in the shire and was launched in July 2022.

The objectives of the InspireArts Community Creativity & Cultural Fund are to encourage new partnerships, improve access to arts and culture within the shire, achieve long term artistic and cultural benefits and engage local residents.

In addition to assessing whether or not the applications meet the selection criteria, the GSC, as outlined in the program guidelines, will also take into consideration:

- Partnerships, where two or more community groups will benefit directly from the project.
- The equitable distribution of funds across the geographic communities of the Shire of Mundaring.

The InspireArts Community Creativity & Cultural Fund provides the Shire with opportunities for positive promotion. The Grant Guidelines and Agreement outline the requirement, on acceptance of funding, that the groups acknowledge the support they receive from Shire of Mundaring. This helps people understand one of the ways Shire revenues is spent in the local community. It may also encourage other community organisations undertaking similar activities to consider approaching the Shire for a grant.

The types of promotion include:

- Provide a written invitation to a Council representative to attend the project launch.

- Invitations should be received at least two weeks prior to the launch.
- Publicise the Shire’s financial support for the project through:
 - At least one media article;
 - Including the Shire’s name or logo on any promotional or program material;
 - Displaying Shire of Mundaring signage during events;
 - Verbally acknowledging the Shire’s support during speeches;

The InspireArts Community Creativity & Cultural Fund grant is promoted in the community through advertising in the local newspaper, Shire website, community group email network, social media and posters at Shire sites and community noticeboards.

The application to be considered by the GSC is as follows:

BoorYul-Bah-Bilya Cultural Mapping Community Workshops for Mandoon- Helena River Catchment	3 x Community Workshop	\$3000 + GST
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STATUTORY / LEGAL IMPLICATIONS

The GSC has the authority to allocate funding to eligible not for profit groups who have applied to the Community Grants Program which includes the InspireArts Community Creativity & Cultural Fund.

POLICY IMPLICATIONS

The grant is in line with the Shire’s Community Funding Policy CD-02.

FINANCIAL IMPLICATIONS

The 2024/2025 InspireArts Community Creativity & Cultural Fund budget is \$9200. The funding application recommended for approval (\$3000) can be met within the allocated budget, and will leave \$3200 remaining in the budget for allocation this financial year.

STRATEGIC IMPLICATIONS

Shire of Mundaring Council Plan 2024 - 2034

Objective 1 - Sustainable Environments

Outcome 1.1 – Protect and enhance natural habitats, including nature reserves, rivers, lakes and waterways, to support wildlife conservation and recreational activities.

SUSTAINABILITY IMPLICATIONS

Shire of Mundaring has developed this financial assistance program in order to effectively and as far as possible equitably provide funds to local community groups to undertake projects in the Shire. Such projects meet identified community needs, promote active participation of local residents, build community strength and enhance the image of the Shire.

RISK IMPLICATIONS

Risk: Reputation – Council faces a reputational risk if the Community Grants Program budget is not expended in an effective, strategic and equitable manner.		
Likelihood	Consequence	Rating
Unlikely	Moderate	Moderate
Action / Strategy		
The risk is mitigated through ongoing and periodic review of the program.		

Risk: Financial – The risk of funds mismanagement by grant recipients.		
Likelihood	Consequence	Rating
Unlikely	Minor	Low
Action / Strategy		
The risk is mitigated through the eligibility and assessment process, where groups must provide evidence of their capacity to complete and acquit the project or event.		

Risk: <u>Reputation and Financial</u> – Council faces a reputational and financial risk if Community Grants are awarded to groups that do not meet the grant assessment criteria.		
Likelihood	Consequence	Rating
Unlikely	Moderate	Moderate
Action / Strategy		
The risk is mitigated through not awarding grants to groups that do not meet the assessment criteria.		

EXTERNAL CONSULTATION

Consultation was undertaken with the applicant group and referees as required.

COMMENT

The application has been reviewed and a report compiled (**Attachment 1**).

The Bibbul Ngarma Aboriginal Association Inc (BNAA) seeks funding to host three community workshops over the next 18 months to enable the community to share their knowledge of the river's cultural significance and heritage and be part of the BoorYul-Bah-Bilya Program. The workshops include Aboriginal cultural experience providing the community the opportunity to learn from Traditional Owners about the river's cultural

significance and its importance to Noongar people, at the same time sharing what the river means to the wider community.

The Bibbul Ngarma Aboriginal Association Inc have proven capacity to undertake this project, with the support from Whadjuk Aboriginal Corporation and funding support from Lotteryest.

The applicant has demonstrated how the project meets the objectives of the InspireArts Community Creativity & Cultural Fund by improving access to arts and culture within the shire. This project provides opportunities for local residents to participate and engage in a local arts and culture initiative.

The project also align with the Shire's Council Plan 2024-2034 outcomes; Our natural assets are being preserved for the enjoyment of current and future generations; A strong sense of belonging through art and culture and there is clear alignment to the Shire's Reconciliation Action Plan.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION
That the Committee awards an InspireArts Community Creativity & Cultural Fund grant for an amount of \$3000 + GST to Bibbul Ngarma Aboriginal Association Inc.

INSP06

**InspireArts Community Creativity & Cultural Fund -
Assessment against Selection Criteria**

The 2024-2025 InspireArts Community Creativity & Cultural Fund budget is \$9200. This is the second eligible application received this financial year with \$6200 remaining for allocation.

The application is summarised below:

Applicant Group: Bibbul Ngarma Aboriginal Association Inc (BNAA)

Project: BoorYul-Bah-Bilya Cultural Mapping Community Workshop for Mandoon-Helena River Catchment

1. Meets eligibility requirements

Yes

2. Applicant Grant History

The applicant has submitted a Quick Grant application requesting \$500 to fund a tablet for field mapping. This application is pending CEO approval.

3. Meets Council Plan objectives

Outcome 1: Our natural assets are being preserved for the enjoyment of current and future generations

Objective: 1.1 Protect and enhance natural habitats, including nature reserves, rivers, lakes and waterways, to support wildlife conservation and recreational activities.

Outcome 3: A strong sense of belonging through art and culture

Objective 3.1: Promote our diverse cultures, history and heritage

4. Short Project Description

Bibbul Ngarma Aboriginal Association Inc. (BNAA) are currently undertaking cultural mapping of significant places, people and events within the Mandoon-Helena River Catchment as part of the BoorYul-Bah-Bilya (BBB) Program with the support of a Lottery west grant. As part of the cultural mapping, the group will host three community workshops over the next 18 months to enable the community to share their knowledge of the river's cultural significance and heritage and be part of the BBB program. The group is applying for grant funding to enable them to incorporate an Aboriginal cultural experience as part of the community workshops so that the community have the opportunity to learn from Noongar Traditional Owners about the river's cultural significance and its importance to Noongar people whilst also sharing what the river means to the wider community.

5. Project Plan & Rationale

Bibbul Ngarma Aboriginal Association Inc. plans to host three Cultural Mapping community workshops. Two of the workshops will be open to all members of the community and one workshop will be specific to Aboriginal community members. The workshops will incorporate an Aboriginal cultural experience led by Noongar Traditional Owners so that the community have the opportunity to learn about the river's cultural significance. This will be in the form of group presentations, storytelling and time for open questions in a safe environment. In addition, there will be Smoking Ceremonies and an artefacts on display. These workshops will provide access to Noongar cultural experiences and knowledge in the Shire of Mundaring for local residents and community groups. The workshops will be held within the Shire of Mundaring, either at the Boya Community Centre or the Mundaring Arena. The workshops will be led by Bibbul Ngarma Aboriginal Association Inc (BNAA), a Noongar charitable organisation, and will engage Traditional Owners from Go Cultural Aboriginal Tours and Experiences to deliver the experience (GCATE). GCATE are an award-winning cultural tourism and education business with connections to Whadjuk, Ballardong and Yued Boodja. The workshops will form part of the BoorYul-Bah-Bilya program, a long-term program led by BNAA that is designed to improve the river's ecological health and protect its cultural significance.

The inputs generated from the workshops will enable the community to contribute towards the long-term plan for the Mandoon-Helena River catchment and the protection of its cultural significance. The workshops will help to educate the local community about Noongar culture and raise awareness about the importance of the river's cultural significance for Aboriginal and non-Aboriginal people.

6. Applicant Capacity Score

The Bibbul Ngarma Aboriginal Association Inc (BNAA) was established in 2022 with an aim to promote, preserve and grow Aboriginal culture, heritage, language and traditions. In alignment with the organisational goals, the group is progressing with the BoorYul-Bah-Bilya program (BBB). The BNAA has demonstrated their capacity to host the proposed project through their strong support from the Whadjuk Aboriginal Corporation and collaboration with the Traditional Owners from Go Cultural Aboriginal Tours and Experiences who will be delivering the cultural experience at the workshops, and further by having secured funding through Lotterywest for the overarching BoorYul-Bah-Bilya program.

7. Access & Inclusion

These workshops will be advertised extensively through existing groups and networks ensuring the workshop is available to all members of the community. The workshops will be held at Shire facilities which are accessible for people with physical disabilities.

8. Outcomes & Evaluation

A more informed and inclusive community that is more knowledgeable and respectful of Aboriginal culture and the importance of the river and waterways to the health of the whole community. A well-informed community catchment plan that draws on community knowledge and experience as part of the cultural mapping component BNAA will carry out a community survey on the day of the workshops to seek feedback from the attendees. The social media posts will be monitored for feedback, invite email feedback from attendees and will also be taking a note of any suggestions for improvement and verbal feedback on the workshops.

9. Project Budget & Non-Financial Inputs

The total Project Cost is \$8640

The applicant is seeking \$3000 from Shire of Mundaring.

The group has outlined In-Kind contribution of \$2640 from Go Cultural Aboriginal Tours and Experiences.

Income Description	\$
Shire of Mundaring	3000.00
Lotterywest Grant	3000.00
Go Cultural Aboriginal Tours and Experiences (In-kind)	2640.00

Expenditure Description	\$
Cultural and heritage programs and activities	6000.00
Go Cultural Aboriginal Tours and Experiences (In-kind)	2640.00

Total Income	\$8640	Total Expenditure	\$8640	Total In Kind	\$2,640.00
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10. Acknowledgement of the Shire's support

Shire contributions will be acknowledged through social media posts, posters website and newsletter.

The group will carry out a community survey in the workshops to seek feedback from attendees, and will also monitor social media posts for feedback and invite email feedback from attendees. Notes of any suggestions for improvement and verbal feedback on the day will also be recorded.

11. Referee

Katherine Cresey, Business Operations and Project Lead, Perth USAsia Centre

12. Cultural Advisory Group Comments

The Shire's Cultural Advisory Group (CAG) were invited to provide comment on the application and the following feedback was received from two CAG members:

- Lovely idea, great potential to expand further in the future.
- The group and applicant have a good reputation and are undertaking quality cultural and environmental work in the Shire. The application was more of an overview than a comprehensive plan and the budget could do with some more detail to fully understand who is funding which component and what the deliverables are.

13. Officer Comments

The Bibbul Ngarma Aboriginal Association Inc. (BNAA) seeks funding to host three community workshops over the next 18 months to enable the community to share their knowledge of the river's cultural significance and heritage and be part of the BoorYul-Bah-Bilya Program.

The workshops include Aboriginal cultural experience providing the community the opportunity to learn from Traditional Owners about the river's cultural values and its importance to Noongar people, at the same time sharing what the river means to the wider community.

The Bibbul Ngarma Aboriginal Association Inc. have proven capacity to undertake this project, with the support from Whadjuk Aboriginal Corporation and funding support from Lotterywest.

The applicant has demonstrated how the project aligns with objectives of the InspireArts Community Creativity & Cultural Fund by enhancing access to arts and culture within the shire. The project provides opportunities for local people to participate in, and engage with, a community-focussed arts and culture initiative.

14. Recommendation

That an InspireArts Grant to the value of \$3000 + GST be awarded to the applicant.

7.0 CLOSING PROCEDURES

7.1 Date, Time and Place of the Next Meeting

The next Grants Selection Committee meeting will be advised.

7.2 Closure of the Meeting