

FORM 3 - APPLICATION FOR ENVIRONMENTAL ASSETS INSPECTION

This form is used to request a Shire Environmental Officer to visit your property and identify key environmental assets in or near a proposed development. If you are considering earthworks, building or other development within 30m of a creekline, near significant trees, native vegetation or a granite outcrop, it is best to request a site visit before you lodge an application for planning approval. Key environmental assets and issues can then be taken into account from the beginning, before you invest more time and money into plans for the property.

Please note that this service is a limited to Environmental Assets Inspection only. The Environmental Officer cannot give planning advice or complete a flora or fauna survey for you.

Owner details			
Name/s:			
Address:			
Contact person:		Fax/Email:	
Phone: (home)		Work:	Mobile:
Signature:		Date:	Signature:
			Date:
<i>To lodge this application for an environmental officer site visit requires the current landowner/s signed consent to enter the property. Note: a copy of the EAI report may be provided to future landowners on request free of charge.</i>			
Applicant details			
Name:			
Address:			
Contact person:		Email:	
Phone: (home)		Work:	Mobile:
Signature:			Date:
Property details			
Lot No:	House/Unit No:	Street Name:	Suburb:
Buildings & land uses			
Nature of any existing buildings and/or land use:			
Description of proposed development and/or use:			
Known environmental issues or assets:			
<i>OFFICE USE ONLY</i>			
Acceptance Officer's initials:		SOM Ref No	
Date received:		Fee is: \$100	

PROVIDING DRAFT DEVELOPMENT SKETCHES

If you have sketches of the proposed development please include them with this application so that the site visit focuses on the right part of the property. The Environmental Officer will usually not spend any longer than 30 minutes on site. They will take notes and mark key environmental assets issues on a site plan or aerial photo, then take these notes and maps back to the office to finalise.

The quickest and simplest way to provide you with the Environmental Officer notes and maps after the site visit is by email, however we can post it out if you prefer.

Please note that much more detailed plans will be required before lodging an application for planning approval.

Site Plan	Yes	No	N/A
Site plan showing boundaries, building envelopes where applicable, and buildings			
Watercourses			
Significant trees and native vegetation			
Existing and/or proposed effluent disposal system			
Existing and proposed car parking areas and driveways			
Elevations	Yes	No	N/A
Natural ground levels			
Any cut, fill or retaining			
Additional Information	Yes	No	N/A
Reasons for building near a watercourse			
Reasons for location of development within Local Natural Area (LNA) or natural bushland			

**For more information contact:
Planning Services - 9290 6740**

