

SHIRE OF MUNDARING



# COPIES OF BUILDING PLANS

July 2022

Shire of Mundaring will, where possible, provide copies of approved building and associated effluent disposal system plans upon request.

## Requesting copies of building plans

To request copies of plans for approved buildings and/or associated effluent disposal systems, please complete the reverse of this form and return it to the Shire of Mundaring, along with the appropriate fee.

The owner or mortgagee of any property, or any person authorised in writing by the owner or mortgagee, may request copies of the Shire's building plans.

Written authorisation must accompany the request for copies of plans.

## Fees applicable

### Building Plan Searches

A fee of \$105.00 (including GST) applies if plans are held off-site (most plans are held off-site). This includes effluent disposal system plans.

A fee of \$55.00 (including GST) applies for plans which are held in-office (only plans approved from 2007 onwards).



# COPIES OF BUILDING PLANS

July 2022

## Requesting a search for building plans

To request a search for plans of approved buildings and/or associated effluent disposal systems, please complete this form and return it to: [shire@mundaring.wa.gov.au](mailto:shire@mundaring.wa.gov.au) or post to Shire of Mundaring, 7000 Great Eastern Highway, MUNDARING WA 6073, together with the appropriate fee.

Please indicate which search you would like carried out:

### AUTHORISATION FOR COPIES OF BUILDING PLANS

Please tick one of the following and sign where indicated:

I am the owner of this land, and applicant as stated below.

X \_\_\_\_\_ (signature)

As owner of this property, I authorise the applicant to obtain copies of approved building and/or associated effluent disposal system plans.

X \_\_\_\_\_ (owner's signature)

I have attached the owner's letter of authorisation.

Please complete the following for the relevant property:

Applicant's name: \_\_\_\_\_ Tel No: \_\_\_\_\_

Owner's name: \_\_\_\_\_ Tel No: \_\_\_\_\_

Property address: \_\_\_\_\_

Suburb: \_\_\_\_\_

Postal address and/or email where copies of plans are to be sent:

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Email: \_\_\_\_\_

SHIRE OF MUNDARING



# COPIES OF BUILDING PLANS

July, 2022

Payment by: Visa  Mastercard

Amount: \$ \_\_\_\_\_

Card Holder Name: \_\_\_\_\_

Card Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Expiry Date:   /

Signature: X \_\_\_\_\_

Date: \_\_\_\_\_



7000 Great Eastern Hwy, Mundaring WA 6073

T: 9290 6666 E: [shire@mundaring.wa.gov.au](mailto:shire@mundaring.wa.gov.au)

[mundaring.wa.gov.au](http://mundaring.wa.gov.au)

[engage.mundaring.wa.gov.au](https://www.facebook.com/ShireofMundaring)

[facebook.com/ShireofMundaring](https://www.facebook.com/ShireofMundaring)

[instagram.com/shireofmundaring](https://www.instagram.com/shireofmundaring)