

Complaint Form

Shire services or employees



Please complete this form to lodge a complaint if you have been unable to resolve your issue or concern informally. If you require assistance in making a complaint, you may contact the Shire's Access and Inclusion Officer on 08 9290 6715 or by email shire@mundaring.wa.gov.au. You may be contacted and asked to provide additional information to support your complaint.

Once completed please submit to the Shire of Mundaring by one of the methods below:

Email: shire@mundaring.wa.gov.au

In person or by mail: 7000 Great Eastern Highway, Mundaring WA 6073

Your details

Name:

Residential address:

Postal address: (if different to residential address)

Phone (m):

Email:

Preferred contact method:

Email Phone Mail

Do you require a response?

Yes No

Complaint

Have you lodged a complaint about this issue before?

Yes

No

If yes, when?

Have you lodged your complaint with another agency?

Yes

No

If yes, to whom?

When did it happen?

Where did it happen?

Who was involved?

What happened (details of your complaint- if insufficient space, attach extra pages):

What would you like to happen to resolve your complaint?

List any additional information and or supporting evidence you have provided as part of this complaint:

Acknowledgment and signature

All information provided above is true and correct to the best of my knowledge

Your signature:

Date:

Privacy note:

We will only use the information collected on this form to resolve your complaint and access will only be provided to authorised employees of Shire of Mundaring.